PlanningPortal

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Community Infrastructure Levy (CIL)
Form 13: Further Exemption Claim

For a Self Build Dwelling, Residential Annex or Residential Extension when the development is altered

Please note: This form should only be used for submissions relating to CIL in England and in respect of a Liability Notice, or revised Liability Notice issued on or after 1 September 2019.

This form should only be used to re-claim an exemption for a self build dwelling, a residential annex or a residential extension when the development originally granted an exemption from CIL has, or is intended to be, altered in a way which changes the extent of the exemption previously granted. The earlier exemption must have been granted to the same person(s) now seeking a further relief.

Please complete the form using block capitals and black ink and send to the Collecting Authority.

See Planning Practice Guidance for CIL for guidance on CIL generally, including claiming exemptions.

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Authority in accordance with the 'The Community Infrastructure Levy Regulations 2010 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it (unless you choose to upload it to any Planning Portal online service in agreement with the relevant terms and conditions). Any subsequent user of this form is solely at your discretion, including the choice to complete and submit it to a Local Authority in agreement with the declaration section.

Upon receipt of this form and any subsequent information, it is the responsibility of the Local Authority to inform you of its obligations in regards to the processing of this information. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Section A: Claiming Exemption - General Information

Application Details:

Applicant Name:	ANTHONY SWEETMAN
Planning Application / Notice of Chargeable Development Reference (*if known*):	
Planning Portal Reference (*if applicable*):	
Original Planning Permission Reference (for which exemption was originally claimed):	
Original Application Planning Portal Reference (*if applicable*):	

Type of Exemption

Please select the type of exemption being claimed for and complete the corresponding section of the form

Self build dwelling **(Please complete Section B including the relevant declaration)**	☐
Residential Annex **(Please complete Section C including the declaration)**	☒
Residential Extension **(Please complete Section D including the declaration)**	☐

ARUN DISTRICT COUNCIL AL/194/22/HH

Development Details:

Please provide the full postal address of the application site:

If postal address/postcode not known, or original relief claim was submitted with reference to grid reference, please provide:

Easting: Northing:

Description:

Self Build Declaration

Please tick **ALL** boxes

I confirm that the details given are correct. ☐

I declare that this a "self build project" for purposes of the exemption set out within the regulations ☐

I declare that I will occupy the premises as my sole or main residence for a period of 3 years from completion of the property ☐

I declare that I will provide the required supporting documentation as set out in '**Self Build Exemption Claim Form - Part 2**' within 6 months of completion of the property and I understand failure to do this will result in CIL becoming payable ☐

I commit, when submitting this application, to separately informing the collecting authority of the total amount of any subsidy granted to me by any public body in the three years* prior to submission of this application form, either as State Aid (up to 31 December 2020) or as a subsidy under the UK's international subsidy control commitments from 1 January 2021** ☐

I acknowledge that the collecting authority will inform me whether they consider that the amount of any exemption/relief granted to me in respect of this application will (or may) be impacted to account for any subsidies already received over the last three years.* ☐

I understand the meaning of a `disqualifying event' for CIL self build exemption and that where a disqualifying event occurs before or after commencement of development I must inform the collecting authority within 14 days. ☐

'Self Build' for the purposes of CIL exemption is defined as all homes built or commissioned by individuals or groups of individuals for their own use, either by building the home on their own or working with builders.

'Completion' for the purposes of CIL exemption is defined as the issuing of a compliance certificate for this development issued under either regulation 17 (completion certificates) of the Building Regulations 2010 or section 51 of the Building Act 1984 (final certificates).

** Three years means over a three-year consecutive fiscal period (the current financial year and the two preceding financial years)*

*** Government guidance:*
https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities/technical-guidance-on-the-uks-international-subsidy-control-commitments

Name - Claimant: Date (DD/MM/YYYY):

It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a collecting or charging authority in response to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 110, SI 2010/948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.

On receipt of this application the collecting authority will make a decision on your claim as soon as practicable and inform the amount of CIL relief granted in writing.

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Section C: Residential Annex Exemption

Development Details

Please provide the full postal address of the main dwelling (including postcode):

42 IVY LANE WESTERGATE PO203RE

Residential Annex Declaration

Please tick **ALL** boxes

I confirm that the details given are correct. ☒

I declare that the development is a residential annex within the definition in Regulation 42A(2) ☒

I declare that, while I maintain my interest in the land, the main dwelling will remain a single dwelling, and the residential annex will not be separately let within the three year claw back period. ☒

I declare that the main dwelling and the residential annex will be sold at the same time to the same person(s) if I dispose of my interest of the land within the three year claw back period. ☒

I commit, when submitting this application, to separately informing the collecting authority of the total amount of any subsidy granted to me by any public body in the three years* prior to submission of this application form, either as State Aid (up to 31 December 2020) or as a subsidy under the UK's international subsidy control commitments from 1 January 2021** ☒

I acknowledge that the collecting authority will inform me whether they consider that the amount of any exemption/relief granted to me in respect of this application will (or may) be impacted to account for any subsidies already received over the last three years.* ☒

I understand the meaning of a 'disqualifying event' for the purposes of a residential annex exemption (as defined in Regulation 42C) and that where a disqualifying event occurs I must inform the collecting authority within 14 days ☒

'Completion' for the purposes of CIL exemption is defined as the issuing of a compliance certificate for this development issued under either regulation 17 (completion certificates) of the Building Regulations 2010 or section 51 of the Building Act 1984 (final certificates).

Information about State Aid for the purposes of CIL exemption can be found at:

https://www.gov.uk/guidance/community-infrastructure-levy#state-aid

** Three years means over a three-year consecutive fiscal period (the current financial year and the two preceding financial years)*

*** Government guidance:*

https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities/technical-guidance-on-the-uks-international-subsidy-control-commitments

Name- Claimant:	Date (DD/MM/YYYY):
ANTHONY SWEETMAN	04/01/2023

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ARUN DISTRICT COUNCIL AL/194/22/HH

Section D: Residential Extension Exemption

Development Details

Please provide the full postal address of the main dwelling (including postcode):

Residential Extension Declaration

Please tick **ALL** boxes

I confirm that the details given are correct. ☐

I declare that the development is a residential extension within the definition in Regulation 42A(3) ☐

I declare that I occupy the dwelling as my sole or main residence ☐

I declare that the development does not comprise a new dwelling ☐

I commit, when submitting this application, to separately informing the collecting authority of the total amount of any subsidy granted to me by any public body in the three years* prior to submission of this application form, either as State Aid (up to 31 December 2020) or as a subsidy under the UK's international subsidy control commitments from 1 January 2021** ☐

I acknowledge that the collecting authority will inform me whether they consider that the amount of any exemption/relief granted to me in respect of this application will (or may) be impacted to account for any subsidies already received over the last three years.* ☐

Information about State Aid for the purposes of CIL exemption can be found at:

https://www.gov.uk/guidance/community-infrastructure-levy#state-aid

** Three years means over a three-year consecutive fiscal period (the current financial year and the two preceding financial years)*

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Name - Claimant:

Date (DD/MM/YYYY):

It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a collecting or charging authority in response to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 110, SI 2010/948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.

On receipt of this application the collecting authority will make a decision on your claim as soon as practicable and inform the amount of CIL relief granted in writing.