
Fw: Woodgate Landscape Matters

From Hannah Kersley <Hannah.Kersley@arun.gov.uk>

Date Thu 19/02/2026 10:26

To Planning.Responses <Planning.Responses@arun.gov.uk>; Sue Howell <Sue.Howell@arun.gov.uk>

 2 attachments (295 KB)

1564-HED-XX-XX-IS-L-0001-P04_Drawing Issue Sheet.pdf; Action Sheet AL-133-25-DOC V2.docx;

Hi,

Please can the following documents be uploaded to AL/133/25/DOC and ADC Parks and Landscapes be reconsulted. Request form is attached and all the documents are available here:

N [REDACTED]
[REDACTED]

[@Sue Howell](#) Sorry to rush you, but this DOC has a deadline of the 27th Feb - would you be able to look at this in the coming days?

Many thanks!

Hannah Kersley (she/her)
Principal Planning Officer, Strategic Development

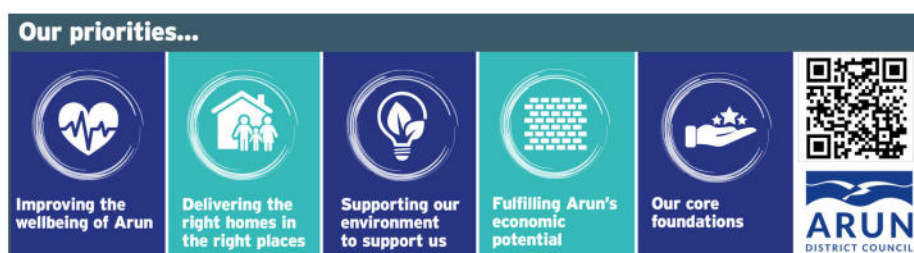
T: 01903 737856

E: hannah.kersley@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF

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From: Saskia Lower <[REDACTED]>

Sent: 11 February 2026 16:22

To: Hannah Kersley <Hannah.Kersley@arun.gov.uk>

Cc: BAYLEY, Duncan (LPSOUTH) <[REDACTED]>; Huw James [REDACTED]; Joseph Chan [REDACTED]

Subject: RE: Woodgate Landscape Matters

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Afternoon Hannah,

I hope you are well.

Further to our meeting last week, please find the updated landscaping pack in the link below.

Link: [P2274 Woodgate Landscape Details – Dropbox](#)

All comments captured in the meeting minutes dated 5 February 2026 have been addressed in full within this revised pack.

If you could please share the pack with Sue Howell at your earliest convenience, we would be grateful. If Sue would prefer the pack to be issued to her directly, please let me know and I will send it across.

Kind Regards,

Saskia Lower

Senior Planner, AssocRTPI

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From: Hannah Kersley <Hannah.Kersley@arun.gov.uk>

Sent: 05 February 2026 12:58

To: Saskia Lower [REDACTED]

Subject: Re: Woodgate Landscape Matters

Hi Saskia,

Thank you for sending over the minutes - I have forwarded these to Sue as requested.

Many thanks for updating re the revised pack, we will await receipt of this in near future.

Kind regards

Hannah Kersley (she/her)

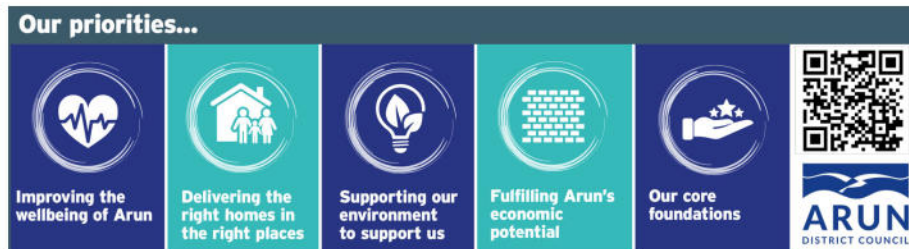
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From: Saskia Lower <[REDACTED]>
Sent: 05 February 2026 12:42
To: Hannah Kersley <Hannah.Kersley@arun.gov.uk>
Cc: Will Nicholson <[REDACTED]> Duncan BAYLEY <[REDACTED]>; Huw James <[REDACTED]>
Subject: Woodgate Landscape Matters

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Afternoon Hannah,

I hope you are well.

Following the meeting, we thought it would be worthwhile to share the minutes for the meeting, inc. what was discussed and agreed. Please could these be forwarded to Sue Howell.

We will follow up with the revised pack in due course.

HED went through the ADC comments, noting that the focus of the meeting would be on critical issues (covered below), and that graphic errors and anomalies in legibility, legends, etc would be addressed by default.

1. The requirement for standalone drawings for each LAP and LEAP was discussed, and although not specified in Condition 32, it is stated as a requirement in the s106 agreement as 'Play Areas Scheme of Work's [WN], and it is a standard requirement for ADC for each play area to be submitted with all relevant existing and proposed information. WN/HED agreed to issue standalone drawings shown onscreen (1:100@A1)
2. WN/HED agreed to add descriptive annotations to all features (not just codes/designators), plus images of proposed equipment; this is to avoid any viewer having to refer to other drawings sheets/ documents.
3. [SH/ADC] Play equipment must be a proprietary, i.e. must be actual products, not indicative or 'similar approved'.
4. [WN/HED] The drawings will include all seating, bins, and additional planting.

5. [SH/ADC] Cycle stands to be introduced at the entrance of the play areas (at the bottom of sloped paths). WN/HED agreed to this. WN/HED stated that signage is not proposed.
6. [SH/ADC] There's an expectation for bespoke play elements. [WN/HED] Although the design is based on the approved outline design that had no bespoke play, the proposals include a) LAPs comprising boulders and logs, and b) opportunities for exploratory play. [WN/HED] agreed to explore options to include additional features in, for example, the northern part of the eastern open space, focusing on a single, simple intervention, for example, stepping logs up the embankment'.
7. [SH/ADC] The quantity of play equipment must match that of the outline design; and that the rationale for splitting the 'ELAP into two LEAPs was accepted. [WN/HED] The play equipment, type and number, is as the approved outline design, except for the seesaw. SH/ADC and WN/HED agreed that the seesaw would be included.
8. [SH/ADC] stated that requirement for the paving surface to be all-weather such as macadam, clarifying that could be limited to a) main routes, and b) areas susceptible to flood damage. WN/HED stated the self-binding gravel proposed is per the approved outline design, but agreed to switch the play area pathway to macadam.
9. [SH/ADC] All LEAP play areas must be accessible, as Part M/BS8300. WN/HED responded that the current proposals provide some accessible play and are a significant improvement from the approve outline design [that provide none]; WN/HED agreed to amend the design to make fully accessible (to note, not fully *inclusive*). Additional space will be provided at both the LEAP entrances.
10. WN/HED agreed to include a native shrub border [partially] around both LEAPs; additional seating will be included; close-topped bins will be included; no signage is proposed.
11. WN/HED agreed to remove the retaining logs, a critical component of the design to accommodate the gradient/level changes. Instead, both LEAPs will propose BS8300-compliance access using bonded rubber mulch (natural colour). [SH/ADC] Two tiers/terraces might be beneficial in terms of interest and character, but a connecting ramp would need to be BS8300-compliant.
12. WN/HED agreed to adjust the location of some trees to provide summer shade for the LEAPs.
13. [SH/ADC] The kick-about area is unlikely to be successful because the distinction between areas of different mowing regimes gets lost in time [by the ManCo landscape team]. WN/HED stated that this is normally captured in the LEMP.
 - Post-meeting note: WN/HED will redesign the grassland meadow and kickabout areas to be simpler to maintain while achieving the biodiversity and amenity objectives.
14. WN/HED agreed to included additional seat in the central green space (LAP)
15. GM4 marginal planting is a seed mix, but WN/HED agreed to include 1L marginal species, such Carex pendula, in clusters in SuDS area.
16. WN/HED stated that all tree sizes are as the approved outline design but agreed to increase the specified size of a small number of trees in strategic locations from 14-16cm to semi-matures.

Kind Regards,

Saskia Lower

Senior Planner, AssocRTPI

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