

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
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#### Our priorities...



Improving the  
wellbeing of Arun



Delivering the  
right homes in  
the right places



Supporting our  
environment  
to support us



Fulfilling Arun's  
economic potential



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**From:** Nick Billington [REDACTED]  
**Sent:** 04 April 2025 14:49  
**To:** Kathryn Welch <Kathryn.Welch@arun.gov.uk>  
**Cc:** Debra Higginbotham [REDACTED]  
**Subject:** RE: AL/12/25/PL - Westergate

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Dear Kathryn,

Further to our call, I can confirm that the applicant is aware of the need to do walkover surveys of the site prior to works happening and in line with the submitted ecology report and, from speaking to my client, a number of these walk over surveys have already occurred, undertaken by Portsmouth Water's Biodiversity Specialist. A further walk over will be conducted by the Biodiversity Specialist in due course in line with the requirements of the submitted ecology report.

I trust this means a condition will not be necessary as detailed below and look forward to receiving the decision notice shortly.

Kind Regards,  
Nick

**Nick Billington**

MRTPI

Principal Planning Consultant - Environmental & Social Impact Assessment



SLR Consulting Limited

Mountbatten House, 1 Grosvenor Square, Southampton, Hampshire, United Kingdom SO15 2JU



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**From:** Kathryn Welch <[Kathryn.Welch@arun.gov.uk](mailto:Kathryn.Welch@arun.gov.uk)>

**Sent:** 04 April 2025 13:31

**To:** Nick Billington [REDACTED]

**Subject:** FW: AL/12/25/PL - Westergate

**Importance:** High

You don't often get email from [kathryn.welch@arun.gov.uk](mailto:kathryn.welch@arun.gov.uk). [Learn why this is important](#)

Dear Nick,

Please see the email below regarding an application at Portsmouth Water Westergate WTW. Apologies if this does not appear urgent but we are due to have our entire system shutdown for a systems switch over for the next 4/5 days and I would like to release this decision before this delay. 3pm is the last point I'll be able to release the decision.

Many thanks,

**Kathryn Welch**  
**Senior Planning Officer**, Planning Department

T: 01903 737789

E: [kathryn.welch@arun.gov.uk](mailto:kathryn.welch@arun.gov.uk)

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**From:** Kathryn Welch

**Sent:** 04 April 2025 13:21

**To:** Debra Higginbotham [REDACTED]

**Cc:** Daniel Vick <[Daniel.Vick@arun.gov.uk](mailto:Daniel.Vick@arun.gov.uk)>

**Subject:** RE: AL/12/25/PL - Westergate

**Importance:** High

Dear Debra,

Would it be possible to get your written acceptance of a pre-commencement condition stating the following:

*No development shall commence until the role and responsibilities and operations to be overseen by an appropriately competent person (e.g., an ecological clerk of works or on-site ecologist) have been submitted to and approved in writing by the Local Planning Authority. The appointed person shall undertake all activities, and works shall be carried out, in accordance with the approved details.*

Many thanks,

**Kathryn Welch**  
**Senior Planning Officer**, Planning Department

T: 01903 737789

E: [kathryn.welch@arun.gov.uk](mailto:kathryn.welch@arun.gov.uk)

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## Our priorities...



Improving the wellbeing of Arun



Delivering the right homes in the right places



Supporting our environment to support us



Fulfilling Arun's economic potential



**From:** Debra Higginbotham [REDACTED]  
**Sent:** 01 April 2025 09:41  
**To:** Kathryn Welch <[Kathryn.Welch@arun.gov.uk](mailto:Kathryn.Welch@arun.gov.uk)>  
**Subject:** RE: AL/12/25/PL - Westergate

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Thank you for your response below, Kathryn

Kind regards

Debra

**Debra Higginbotham**  
Senior Consultant - Planning

[REDACTED]  
[REDACTED]  
[REDACTED]

SLR Consulting Limited  
Mountbatten House, 1 Grosvenor Square, Southampton, Hampshire, United Kingdom SO15 2JU



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**From:** Kathryn Welch <[Kathryn.Welch@arun.gov.uk](mailto:Kathryn.Welch@arun.gov.uk)>

**Sent:** 31 March 2025 16:33

**To:** Debra Higginbotham [REDACTED]

**Subject:** RE: AL/12/25/PL - Westergate

Dear Debra,

Many thanks for your email.

I'm still awaiting comments from our drainage engineers, they do tend to run behind so this slight delay is not unusual. Apart from their comments I have no further issues with the submission and don't require any further details or information from you, at this time.

Kind regards,

**Kathryn Welch**  
**Senior Planning Officer**, Planning Department







**T:** 01903 737789

**E:** [kathryn.welch@arun.gov.uk](mailto:kathryn.welch@arun.gov.uk)

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**Our priorities...**

 <b>Improving the wellbeing of Arun</b>	 <b>Delivering the right homes in the right places</b>	 <b>Supporting our environment to support us</b>	 <b>Fulfilling Arun's economic potential</b>	 
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**From:** Debra Higginbotham [REDACTED]

**Sent:** 27 March 2025 11:48

**To:** Simon Davis <[Simon.Davis@arun.gov.uk](mailto:Simon.Davis@arun.gov.uk)>

**Cc:** Kathryn Welch <[Kathryn.Welch@arun.gov.uk](mailto:Kathryn.Welch@arun.gov.uk)>

**Subject:** RE: AL/12/25/PL - Westergate

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Thank you for letting us know Simon.

We look forward to hearing from Kathryn in response.

Kind regards

Debra

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**From:** Simon Davis <[Simon.Davis@arun.gov.uk](mailto:Simon.Davis@arun.gov.uk)>

**Sent:** 27 March 2025 11:25

**To:** Debra Higginbotham [REDACTED]

**Cc:** Kathryn Welch <[Kathryn.Welch@arun.gov.uk](mailto:Kathryn.Welch@arun.gov.uk)>

**Subject:** RE: AL/12/25/PL - Westergate

Dear Debra,

This application is now with my colleague Kathryn Welch, and she will assist you.

Kind Regards

Simon

**Simon Davis MRTPI**

**Principal Planning Officer**, Directorate of Growth

**T:** 01903 737874

**E:** [simon.davis@arun.gov.uk](mailto:simon.davis@arun.gov.uk)

Arun District Council, Civic Centre, Maltravers Rd

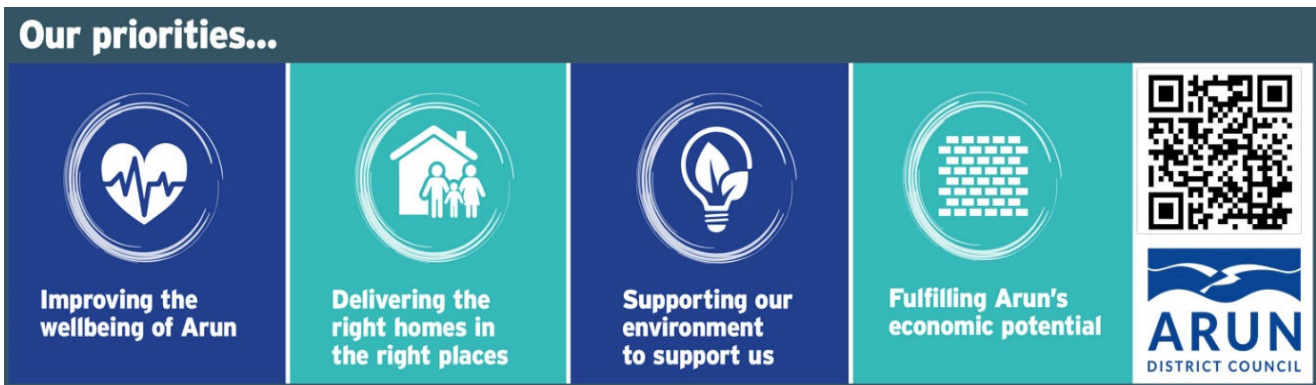
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**From:** Debra Higginbotham [REDACTED]  
**Sent:** 27 March 2025 11:16  
**To:** Simon Davis <[Simon.Davis@arun.gov.uk](mailto:Simon.Davis@arun.gov.uk)>  
**Subject:** AL/12/25/PL - Westergate

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Good morning Simon

We understand that you are the Case Officer for planning application ref: AL/12/25/PL – Westergate.

We have been monitoring the consultee responses that have been uploaded to the application and we are aware that the consultation period has now finished.

Please can you confirm if you are waiting for any further responses to come through and if there is any other information that we can provide you relating to the application.

We look forward to hearing from you in return.

Kindest regards

Debra

[REDACTED]

**Debra Higginbotham**  
Senior Consultant - Planning

[REDACTED]  
[REDACTED]  
[REDACTED]

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Mountbatten House, 1 Grosvenor Square, Southampton, Hampshire, United Kingdom SO15 2JU





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