



# VALIDATION CHECKLIST

## HOUSEHOLDER APPLICATION FOR PLANNING PERMISSION FOR WORKS OR EXTENSION TO A DWELLING

Three copies of all documents unless stated otherwise or submitted electronically. This form must be completed in accordance with the Arun District Council Validation checklist National and Local list of requirements. Failure to complete all boxes will result in your application being returned as invalid.

|                                                                                                                                                                                                                            | YES                      | N/A                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| Completed form                                                                                                                                                                                                             | /                        |                          |
| Completed Ownership Certificate                                                                                                                                                                                            | /                        |                          |
| Agricultural Holdings Certificate                                                                                                                                                                                          | /                        |                          |
| Design and Access Statement                                                                                                                                                                                                | <input type="checkbox"/> | /                        |
| The appropriate fee (if n/a, why?)                                                                                                                                                                                         | /                        |                          |
| Location plan                                                                                                                                                                                                              | /                        |                          |
| Block or Site plan                                                                                                                                                                                                         | /                        |                          |
| Existing & Proposed Elevations                                                                                                                                                                                             | /                        | <input type="checkbox"/> |
| Existing & Proposed Floor plans                                                                                                                                                                                            | /                        | <input type="checkbox"/> |
| Street Scene Elevation                                                                                                                                                                                                     | <input type="checkbox"/> | /                        |
| Sections and finished floor and site levels                                                                                                                                                                                | <input type="checkbox"/> | /                        |
| Existing & Proposed Roof plans                                                                                                                                                                                             | /                        | <input type="checkbox"/> |
| <b>LOCAL REQUIREMENTS</b>                                                                                                                                                                                                  | <b>YES</b>               | <b>N/A</b>               |
| Flood Risk Assessment                                                                                                                                                                                                      | /                        | <input type="checkbox"/> |
| <b>REQUIREMENTS FOR DOMESTIC MICROGENERATION EQUIPMENT/WIND TURBINES</b>                                                                                                                                                   |                          |                          |
| <b>For all wind turbines:</b>                                                                                                                                                                                              |                          |                          |
| Manufacturer's specification                                                                                                                                                                                               | <input type="checkbox"/> | /                        |
| <b>For free standing equipment:</b>                                                                                                                                                                                        |                          |                          |
| Site plan to show position of equipment at 1:200                                                                                                                                                                           | <input type="checkbox"/> | /                        |
| Elevations at a scale of 1:50/1:100                                                                                                                                                                                        | <input type="checkbox"/> | /                        |
| <b>For equipment attached to a roof:</b>                                                                                                                                                                                   |                          |                          |
| Existing roof plans at a scale of 1:50/1:100                                                                                                                                                                               | <input type="checkbox"/> | /                        |
| Proposed roof plans at a scale of 1:50/1:100                                                                                                                                                                               | <input type="checkbox"/> | /                        |
| Elevation of wind turbine/solar panels at a scale of 1:50/1:100                                                                                                                                                            | <input type="checkbox"/> | /                        |
| For solar panels, section through roof at scale of 1:20                                                                                                                                                                    | <input type="checkbox"/> | /                        |
| <b>For equipment attached to a wall:</b>                                                                                                                                                                                   |                          |                          |
| Existing elevations at a scale of 1:50/1:100                                                                                                                                                                               | <input type="checkbox"/> | /                        |
| Proposed elevations at a scale of 1:50/1:100                                                                                                                                                                               | <input type="checkbox"/> | /                        |
| <b>NEW VEHICULAR ACCESS AND ALTERATIONS TO EXISTING</b>                                                                                                                                                                    |                          |                          |
| Site Plan to mark the width and location of any new or widened access in red (use second site plan if necessary) as well as visibility splays and sightlines. Existing access marked if different to position of proposed. | <input type="checkbox"/> | /                        |
| <b>BOUNDARY WALLS, GATES, FENCES</b>                                                                                                                                                                                       |                          |                          |
| Site Plan showing existing and proposed position of wall/gate/fence in red at 1:200/1:500                                                                                                                                  | <input type="checkbox"/> | /                        |
| Elevation of wall/fence at 1:50/1:200 ( 2 elevations or more required for corner sites)                                                                                                                                    | <input type="checkbox"/> | /                        |

