Arun District Council
Arun Civic Centre
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West Sussex BN17 5LF
Planning General Enquiries
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Mr I Ronnie
Old School
3 School Lane
Fittleworth
West Sussex
RH20 1JZ

Our Ref: AL/120/17/L

Please ask for:

Mr S Davis
01903 737874

17 November 2017

Dear Mr Ronnie

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building

Description Application for Listed Building Consent to replace existing windows with new to match

Location The Lodge Aldingbourne Drive,Aldingbourne,

Receipt:

Payee Unknown Receipt No. P106067 Amount £ 172.00

Thank you for your application which was received on 25th October 2017, I am writing to acknowledge that it was accepted as a validly made on 16th November 2017. On receipt of this letter if you have any concerns about the way that the Council has described your proposed work you should contact the Case Officer: Mr S Davis who will be dealing with your application, to discuss the matter.

The Council will publicise this application by means of a site notice on or near the site and on the website. This notice needs to be displayed for not less than 21 days. **The notice and folder remain the property of Arun District Council and MUST NOT BE REMOVED and remain in place for the officer to collect after the 21 days have expired.** If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 21st December 2017. You can follow how your application is progressing on the Council's website:

www.arun.gov.uk/planning

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 11th January 2018. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Development Control Committees.

If you have not received a decision by 11th January 2018 or agreed in writing to extend the time in which the Council make a decision, you have 6 months in which to appeal to the Secretary of State. Your appeal (under Section 20 of the Planning (Listed Buildings and Conservation Areas) Act 1990 as modified by s 74(3)) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN or from the planning portal website www.planningportal.gov.uk/planning/appeals/.

This acknowledgement only relates to this application and not to any other applications you may have made, or may need to make to the Council, for example Building Regulations Approval and Planning Permission. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offerred by Arun District Council please see www.arun.gov.uk/buildingcontrol/

Finally, I would like to remind you that it is a criminal offence to carry out or allow to be carried out any works for the demolition of a listed building or for any works which affect the character of a building of special architectural or historic interest unless those works are authorised by the Council. If found guilty in a Magistrates' Court the maximum penalty is a prison sentence of six months, or a fine of up to £20,000 or both. On conviction in a Crown Court a prison sentence of two years, or an unlimited fine, or both

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

Neil Crowther
Group Head of Planning

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.