

[REDACTED]

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**From:** Simon Davis  
**Sent:** 20 March 2019 10:29  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: AL/116/18/PL and AL117/18/PL

Dear Anna,

Application AL/116/18/PL is with my Team Leader and will be issued by Friday.

I have just got the file back for AL/117/18/PL (Mr Norgate) and can therefore also put that through. However, I will need an extension of time on that one until next Wednesday. Please can you agree an EoT until 27/03/19.

Kind Regards

Simon J Davis MRTPI | Principal Planning Officer, Planning Department, Directorate of Place, Arun District Council |  
Location: Planning, First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF  
Internal: 37874 | External: +44 (0) 1903 737874 | E-mail: simon.davis@arun.gov.uk  
Please note that I typically work from home on Thursdays when I am unreachable on my work phone

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**From:** [REDACTED]  
**Sent:** 15 March 2019 12:58  
**To:** Simon Davis <[Simon.Davis@arun.gov.uk](mailto:Simon.Davis@arun.gov.uk)>  
**Subject:** Re: AL/116/18/PL and AL117/18/PL

Thank you for your email. Whilst you have asked for a further 7 days until next Friday 22nd March, given the delays the applications have already been subject to, if you are able to obtain approval of the report for Mr Duggin's application sooner, your efforts would be much appreciated. I trust Mr Norgate's will follow shortly after.

With thanks and kind regards.

On Friday, 15 March 2019 12:46:50 GMT, Simon Davis <[Simon.Davis@arun.gov.uk](mailto:Simon.Davis@arun.gov.uk)> wrote:

Dear Anna,

When we receive requests to add documents or change plans on the application, then the file goes to admin for this to take place. This process can take some time depending on the number of requests that officers are making and the availability of planning admin stuff. Having received the copy of the notice form from you on the 12<sup>th</sup>, I put the request to admin on the same day and I have just received the file back. I can now therefore put the report through to my team leader. However, as the agreed extension of time has passed, I will need a further extension from you on AL/116/18/PL. Can we agree until Friday 22<sup>nd</sup> March please. I would hope it can be issued sooner but my Team Leader (west team) is on leave and next week is committee deadline week which puts extra pressure on the other Team Leader (east area) who will have to ask to review the report.

As regards AL/117/18/PL (Mr Norgate's application), the file is still with admin (and you will appreciate that I have only just been sent the revised site plan for that application). This will take longer to process and for the file to come back to me.

Kind Regards

Simon J Davis MRTPI | Principal Planning Officer, Planning Department, Directorate of Place, Arun District Council |

Location: Planning, First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF  
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**From:** [REDACTED]  
**Sent:** 15 March 2019 11:51  
**To:** Simon Davis <[Simon.Davis@arun.gov.uk](mailto:Simon.Davis@arun.gov.uk)>  
**Subject:** AL/116/18/PL and AL117/18/PL

Dear Simon

Could you please confirm that the above applications have now been approved so that Mr Duggin and Mr Norgate can progress with the construction of their dwellings.