

## Application for Planning Permission. Town and Country Planning Act 1990

### Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

### 1. Applicant Name and Address

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 2. Agent Name and Address

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 3. Description of the Proposal

Please describe the proposed development, including any change of use:

PROPOSED TOURIST UNITS IN REDUNDANT  
FARM BUILDING - AMENDMENT TO AL/92/08  
(IN LIEU OF THE B1 USE APPROVED).

Has the building, work or change of use already started?

☐ Yes

☒ No

If Yes, please state the date when building, work or use were started (DD/MM/YYYY):

(date must be pre-application submission)

Has the building, work or change of use been completed?

☐ Yes

☒ No

If Yes, please state the date when the building, work or change of use was completed: (DD/MM/YYYY):

(date must be pre-application submission)



#### 4. Site Address Details

Please provide the full postal address of the application site.

|                                                                                               |                      |               |                      |               |                      |
|-----------------------------------------------------------------------------------------------|----------------------|---------------|----------------------|---------------|----------------------|
| Unit:                                                                                         | <input type="text"/> | House number: | <input type="text"/> | House suffix: | <input type="text"/> |
| House name:                                                                                   | <input type="text"/> |               |                      |               |                      |
| Address 1:                                                                                    | NEW HOUSE FARM       |               |                      |               |                      |
| Address 2:                                                                                    | NORTON LANE          |               |                      |               |                      |
| Address 3:                                                                                    | ALDINGBOURNE         |               |                      |               |                      |
| Town:                                                                                         | FONTWELL             |               |                      |               |                      |
| County:                                                                                       | WEST SUSSEX          |               |                      |               |                      |
| Postcode (optional):                                                                          | PO20 3NH             |               |                      |               |                      |
| Description of location or a grid reference.<br>(must be completed if postcode is not known): |                      |               |                      |               |                      |
| Easting:                                                                                      | <input type="text"/> | Northings:    | <input type="text"/> |               |                      |
| Description:                                                                                  |                      |               |                      |               |                      |
| <input type="text"/>                                                                          |                      |               |                      |               |                      |

#### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☒

Officer name:

JONATHAN PEARSONS

Reference:

Date (DD/MM/YYYY):

(must be pre-application submission)

Details of pre-application advice received?

EMAILS + DISCUSSION  
RE CHANGE OF USE.

#### 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions /extinguishments and/or creation of rights of way?

☐ Yes ☒ No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan (s)/drawings(s)

#### 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☒ Yes ☐ No

If Yes, please provide details:

BIN STORE ADJACENT  
TO PARKING.

Have arrangements been made for the separate storage and collection of recyclable waste?

☐ Yes ☒ No

If Yes, please provide details:

#### 8. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☒ Yes ☐ No

If Yes, please provide details:

SEE ATTACHED  
LETTERS.

#### 9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council?

☐ Yes ☒ No

If Yes, please provide details:



## 10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

|                                             | Existing<br>(where applicable) | Proposed                                      | Not<br>applicable        | Don't<br>Know            | Drawing<br>references if<br>applicable |
|---------------------------------------------|--------------------------------|-----------------------------------------------|--------------------------|--------------------------|----------------------------------------|
| Walls                                       | SEE PLANS                      | SEE PLANS                                     | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Roof                                        | SEE PLANS                      | SEE PLANS                                     | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Windows                                     | <del>Timber</del> N/A          | TIMBER                                        | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Doors                                       | N/A                            | TIMBER                                        | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Boundary treatments<br>(e.g. fences, walls) | HEDGEROW +<br>TIMBER FENCES    | AS EXISTING                                   | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Vehicle access and<br>hard-standing         | CONCRETE                       | GRAVEL DRIVE<br>& BLOCK PAVED<br>PARKING BAYS | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Lighting                                    | HALOGEN<br>SPOT LIGHTS         | LOW LEVEL<br>BOUARDS & WALL<br>LIGHTS         | <input type="checkbox"/> | <input type="checkbox"/> |                                        |
| Others<br>(please specify)                  |                                |                                               | <input type="checkbox"/> | <input type="checkbox"/> |                                        |

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

DESIGN & ACCESS STATEMENT.  
DRAWINGS 3719-EX100, PL200 & PL201  
VARIOUS SCALES.

## 11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

| Type of Vehicle                                  | Total<br>Existing | Total proposed (including<br>spaces retained) | Difference<br>in spaces |
|--------------------------------------------------|-------------------|-----------------------------------------------|-------------------------|
| Cars                                             | —                 | 12                                            | 12                      |
| Light goods vehicles/<br>public carrier vehicles | —                 | 0                                             | 0                       |
| Motorcycles                                      | —                 | 0                                             | 0                       |
| Disability spaces                                | —                 | 0                                             | 0                       |
| Cycle spaces                                     | —                 | 12                                            | 12                      |
| Other (e.g. Bus)                                 | —                 | 0                                             | 0                       |
| Other (e.g. Bus)                                 | —                 | 0                                             | 0                       |



## 12. Foul Sewage

Please state how foul sewage is to be disposed of:

- ☒ Mains sewer ☐ Cess pit  
☐ Septic tank ☐ Other  
☐ Package treatment plant

Are you proposing to connect to the existing drainage system? ☐ Yes ☐ No

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

EXISTING FOUL SEWAGE  
IN NORTON LAKE  
(SEE AL/92/08)

## 13. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☒ Yes ☐ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site. **SEE AL/92/08**

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere?

☐ Yes ☒ No

How will surface water be disposed of?

- ☒ Sustainable drainage system ☐ Existing watercourse  
**AS AL/92/08**  
☐ Soakaway ☐ Pond/lake  
☐ Main sewer

## 14. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No **SEE AL/92/08**

b) Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

c) Features of geological conservation importance:

- ☐ Yes, on the development site  
☐ Yes, on land adjacent to or near the proposed development  
☒ No

## 15. Existing Use

Please describe the current use of the site:

REDUNDANT FARM  
BUILDING

Is the site currently vacant?

☒ Yes ☐ No

If Yes, please describe the last use of the site:

FARM (DAIRY)

When did this use end (if known)?

DD/MM/YYYY

(date where known may be approximate)

**2004**

Does the proposal involve any of the following:

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site?

☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination?

☐ Yes ☒ No

If you have answered Yes to any of the above, you will need to submit an appropriate contamination assessment.

## 16. Trees and Hedges

Are there trees or hedges on the proposed development site?

☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?

☐ Yes ☒ No

If Yes to either or both of the above, you will need to provide a full Tree Survey, with accompanying plan before your application can be determined. Your Local Planning Authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to construction - Recommendations'.

## 17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?

☐ Yes ☒ No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste



## 18. Residential Units (Including Conversion)

Does your proposal include the gain, loss or change of use of residential units?  
If Yes, please complete details of the changes in the tables below:

☐ Yes

☒ No

### Proposed Housing

| Market Housing                       | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         | a     |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         | b     |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         | c     |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         | d     |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         | e     |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         | f     |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         | g     |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         | A     |

| Social Rented                        | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         | a     |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         | b     |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         | c     |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         | d     |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         | e     |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         | f     |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         | g     |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         | B     |

| Intermediate                         | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         | a     |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         | b     |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         | c     |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         | d     |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         | e     |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         | f     |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         | g     |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         | C     |

| Key worker                           | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         | a     |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         | b     |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         | c     |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         | d     |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         | e     |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         | f     |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         | g     |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         | D     |

Total proposed residential units (A + B + C + D) =

### Existing Housing

| Market Housing                       | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         |       |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         |       |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         |       |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         |       |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         |       |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         |       |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         |       |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         |       |

| Social Rented                        | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         |       |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         |       |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         |       |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         |       |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         |       |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         |       |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         |       |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         |       |

| Intermediate                         | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         |       |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         |       |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         |       |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         |       |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         |       |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         |       |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         |       |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         |       |

| Key worker                           | Not known                | Number of Bedrooms |   |   |    |         | Total |
|--------------------------------------|--------------------------|--------------------|---|---|----|---------|-------|
|                                      |                          | 1                  | 2 | 3 | 4+ | Unknown |       |
| Houses                               | <input type="checkbox"/> |                    |   |   |    |         |       |
| Flats and maisonettes                | <input type="checkbox"/> |                    |   |   |    |         |       |
| Live-work units                      | <input type="checkbox"/> |                    |   |   |    |         |       |
| Cluster flats                        | <input type="checkbox"/> |                    |   |   |    |         |       |
| Sheltered housing                    | <input type="checkbox"/> |                    |   |   |    |         |       |
| Bedsit/studios                       | <input type="checkbox"/> |                    |   |   |    |         |       |
| Unknown type                         | <input type="checkbox"/> |                    |   |   |    |         |       |
| Totals (a + b + c + d + e + f + g) = |                          |                    |   |   |    |         |       |

Total existing residential units (E + F + G + H) =

TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):



## 19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

☒ Yes

☐ No

If you have answered Yes to the question above please add details in the following table:

| Use class/type of use                  | Not applicable           | Existing gross internal floorspace (square metres) | Gross internal floorspace to be lost by change of use or demolition (square metres) | Total gross internal floorspace proposed (including change of use)(square metres) | Net additional gross internal floorspace following development (square metres) |
|----------------------------------------|--------------------------|----------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| A1 Shops                               | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| Net tradable area:                     | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| A2 Financial and professional services | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| A3 Restaurants and cafes               | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| A4 Drinking establishments             | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| A5 Hot food takeaways                  | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| B1 (a) Office (other than A2)          | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| B1 (b) Research and development        | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| B1 (c) Light industrial                | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| B2 General industrial                  | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| B8 Storage or distribution             | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| C1 Hotels and halls of residence       | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| C2 Residential institutions            | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| D1 Non-residential institutions        | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| D2 Assembly and leisure                | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| OTHER Please specify                   | <input type="checkbox"/> |                                                    |                                                                                     |                                                                                   |                                                                                |
| Tourist Accommodation                  | <input type="checkbox"/> | 0                                                  | 0                                                                                   | 540                                                                               | 540                                                                            |
| Total                                  |                          |                                                    |                                                                                     |                                                                                   | 540                                                                            |

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms

| Use class | Type of use              | Not applicable           | Existing rooms to be lost by change of use or demolition | Total rooms proposed (including changes of use) | Net additional rooms |
|-----------|--------------------------|--------------------------|----------------------------------------------------------|-------------------------------------------------|----------------------|
| C1        | Hotels                   | <input type="checkbox"/> |                                                          |                                                 |                      |
| C2        | Residential Institutions | <input type="checkbox"/> |                                                          |                                                 |                      |
| Other     | Hostels                  | <input type="checkbox"/> |                                                          |                                                 |                      |

## 20. Employment

Please complete the following information regarding employees:

|                    | Full-time | Part-time | Total full-time equivalent | Not known |
|--------------------|-----------|-----------|----------------------------|-----------|
| Existing employees | 0         | 0         | 0                          |           |
| Proposed employees | 0         | 2         | 0                          |           |

## 21. Hours of Opening

Please state the hours of opening for each non-residential use proposed:

| Use     | Monday to Friday | Saturday | Sunday and Bank Holidays | Not known |
|---------|------------------|----------|--------------------------|-----------|
| Tourist | 24 H             | 24 H     | 24 H                     |           |
|         |                  |          |                          |           |
|         |                  |          |                          |           |

## 22. Site Area

Please state the site area in hectares (ha)

0.28 ha



### 23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal a waste management development? ☐ Yes ☒ No

If the answer is Yes, please complete the following table:

|                                                                    | Not applicable           | The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste) | Maximum annual operational throughput in tonnes (or litres if liquid waste) |
|--------------------------------------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Inert landfill                                                     | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Non-hazardous landfill                                             | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Hazardous landfill                                                 | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Energy from waste incineration                                     | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Other incineration                                                 | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Landfill gas generation plant                                      | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Pyrolysis/gasification                                             | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Metal recycling site                                               | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Transfer stations                                                  | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Material recovery/recycling facilities (MRFs)                      | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Household civic amenity sites                                      | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Open windrow composting                                            | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| In-vessel composting                                               | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Anaerobic digestion                                                | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Any combined mechanical, biological and/or thermal treatment (MBT) | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Sewage treatment works                                             | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Other treatment                                                    | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Recycling facilities construction, demolition and excavation waste | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Storage of waste                                                   | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Other waste management                                             | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |
| Other developments                                                 | <input type="checkbox"/> |                                                                                                                                                                                                |                                                                             |

Please provide the maximum annual operational throughput of the following waste streams:

|                                         |  |
|-----------------------------------------|--|
| Municipal                               |  |
| Construction, demolition and excavation |  |
| Commercial and industrial               |  |
| Hazardous                               |  |

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

### 24. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below? ☐ Yes ☒ No ☒ Not applicable

If Yes, please provide the amount of each substance that is involved:

|                                             |                                                    |                                                   |
|---------------------------------------------|----------------------------------------------------|---------------------------------------------------|
| Acrylonitrile (tonnes) <input type="text"/> | Ethylene oxide (tonnes) <input type="text"/>       | Phosgene (tonnes) <input type="text"/>            |
| Ammonia (tonnes) <input type="text"/>       | Hydrogen cyanide (tonnes) <input type="text"/>     | Sulphur dioxide (tonnes) <input type="text"/>     |
| Bromine (tonnes) <input type="text"/>       | Liquid oxygen (tonnes) <input type="text"/>        | Flour (tonnes) <input type="text"/>               |
| Chlorine (tonnes) <input type="text"/>      | Liquid petroleum gas (tonnes) <input type="text"/> | Refined white sugar (tonnes) <input type="text"/> |

Other:

Other:

Amount (tonnes):

Amount (tonnes):



## 25. Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed - Applicant:

Date (DD/MM/YYYY):

03/11/2009

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

| Name of Owner | Address | Date Notice Served |
|---------------|---------|--------------------|
|               |         |                    |
|               |         |                    |
|               |         |                    |
|               |         |                    |
|               |         |                    |

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

### CERTIFICATE OF OWNERSHIP - CERTIFICATE C

#### Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

I certify/ The applicant certifies that:

§ Neither Certificate A or B can be issued for this application

§ All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

The steps taken were:

| Name of Owner | Address | Date Notice Served |
|---------------|---------|--------------------|
|               |         |                    |
|               |         |                    |
|               |         |                    |
|               |         |                    |
|               |         |                    |

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):



## 25. Certificates (continued)

### CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7.

I certify/ The applicant certifies that:

§ Certificate A cannot be issued for this application

§ All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

### AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete (A) None of the land to which the application relates

Signed - Applicant:

Date (DD/MM/YYYY):

B) I have/ The applicant has given the requisite information before the date of this application, was a tenant of as listed below:

applicant who, on the day 21 days before the date of this application, was a tenant of as listed below:

| Name of Tenant | Address | Date Notice Served |
|----------------|---------|--------------------|
|                |         |                    |
|                |         |                    |
|                |         |                    |
|                |         |                    |
|                |         |                    |
|                |         |                    |

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 26. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated application form: ☒

The correct fee: £335

3 copies of a design and access statement: ☒

3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☒

3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☒

3 copies of other plans and drawings or information necessary to describe the subject of the application: ☒

3 copies of the completed, dated Ownership Certificate (A, B, C, or D - as applicable): ☒

## 27. Declaration

I/we hereby apply for planning permission on the basis of the information provided.

Signed - Applicant:

ing plans/drawings and additional

Date (DD/MM/YYYY):

03/11/2009 (date cannot be pre-application)



## 28. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country

Country

Country

Country

Email address (optional):

## 29. Agent Contact Details

Telephone numbers

Country: Extension number:

Country

Country

Country code: Fax number (optional):

Email address (optional):

## 30. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)*

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

1000

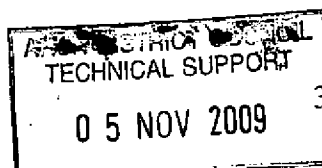
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37 North Street  
Emsworth

## **Watkins Wood Surveyors**

FAO: Mrs S Leeson  
Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF



3 November 2009

Dear Susan

**Re: New House Farm, Norton Lane, Aldingbourne  
Proposed Tourist Accommodation Units in redundant farm building  
Amendment to AL/92/08 – In lieu of B1 use approved under AL/92/08**

Please find enclosed all the necessary information required to make a full plans submission for an amendment to part of the previously approved redevelopment of New House Farm. The structural survey, bat & owl survey and flood risk assessment previously submitted with AL/92/08 are still relevant and as such have not been included within this application as there has been no change in this area of the application site.

The application is to amend the approval of the large 6000sq ft agricultural barn from B1 use to Tourism Units.

The main reason for the amendment is the complete lack of demand for rural offices and light industrial units within the district and overall nationally. Our client has attempted to market the conversion for rental prior to commencing works as funding from financial institutions for this type of work is non existent in the present economical climate.

The approved tourist accommodation units already under conversion and nearing completion have on the other hand received significant levels of interest and bookings are being taken for next season.

Our client has spoken with his neighbours and they are wholeheartedly in support for this change to the approval as they feel their amenity will be less harmed should this more residential friendly conversion be approved. Copies of letters of support are included within the application documents.



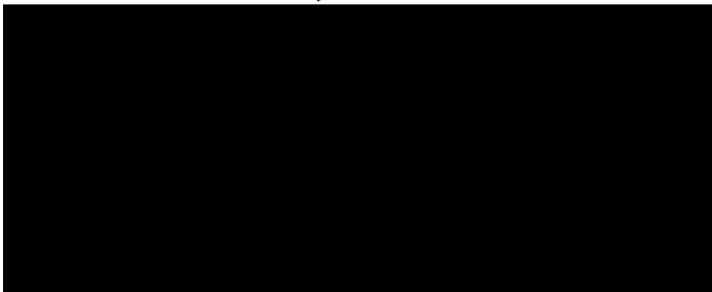
**ARUN**  
DISTRICT COUNCIL

It was the B1 use proposed in the earlier application that caused the local residents to be concerned. Namely because of traffic generated by the B1 units and disturbance at times when vehicles were arriving and departing en masse.

The proposed Tourist Accommodation units would greatly reduce the level of traffic and subsequent disturbance.

I trust everything is satisfactory in terms of the proposed amendment to Tourist Accommodation units and trust that you will be able to give the proposal your support. If you require any further information then please do not hesitate to contact me.

Yours sincerely



**Ian Sumnall** Chief Executive, Strategy Director • **Colin Rogers** Services Director • **Nigel Croad** Resources Director

**[www.arun.gov.uk](http://www.arun.gov.uk)**

ARUN DISTRICT COUNCIL AL/114/09/



- Environmental Health
- Littlehampton and Bognor Regis Customer Services Help Points

**Shepherds Cottage  
Norton Lane  
Aldingbourne  
West Sussex PO20 3NH**

Arun District Council  
Attn Planning Officer  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex BN17 5LF

3<sup>rd</sup> November 2009

**Re - New House Farm, Norton Lane, Aldingbourne - Proposed tourist accommodation units in redundant farm building.**

Dear Planning Officer

Our neighbour, Mr May of New House Farm Buildings has discussed the above current proposal with us. We would like to confirm that this scheme is far more sympathetic to the residential surroundings and amenities with less impact of traffic movements and for the environment than the existing approval for offices.

The existing site has undergone considerable improvement, we support this scheme and trust the proposal will be acceptable to the council.

Yours

Mr





Arun District Council  
Arun Civic Centre  
Maltravers Road  
Littlehampton  
BN17 5LF

Norton Farm House  
Norton Lane  
Norton  
Chichester  
PO20 3NH

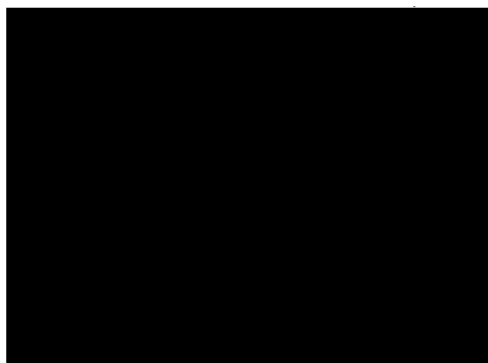
4-Nov-09

Attention Planning Officer,

I am writing on behalf of my neighbour Mr Rod May who is developing Norton Farm. He is applying for planning permission to change the use from offices to tourist accommodation, which i think will be more in keeping with the lane and will cause a lot less traffic.  
Mr May has my full support for this change of use.

Yours Faithfully

Mr & Mrs Homer



**Ian Sumnall** Chief Executive, Strategy Director • **Colin Rogers** Services Director • **Nigel Croad** Resources Director

**[www.arun.gov.uk](http://www.arun.gov.uk)**



- Environmental Health
- Littlehampton and Bognor Regis Customer Services Help Points

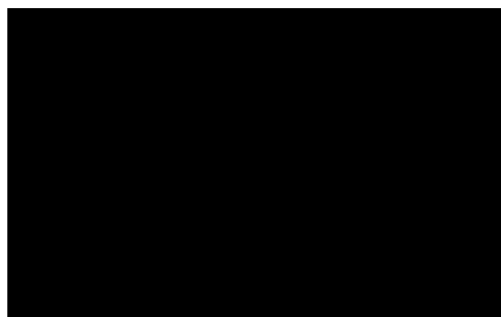
**3 November 2009**

The Planning Department  
Arun District Council

Dear Sirs  
New House Farm Norton Lane Norton

I refer to Mr May's application to convert buildings on the above site to holiday accommodation rather than office use, and as a local resident write to confirm that I would welcome this application. I did write to you several months ago stating that I did not feel the site was right for offices as this would produce additional traffic in Norton Lane which as you will appreciate is very narrow.

Yours faithfully



2009