

The Occupier  
Little Glebe  
Little Heath Road  
Fontwell  
Arundel  
West Sussex  
BN18 0SR

Our ref: NPSWQD004459

Date: 1 November 2018

Dear Sir/Madam,

**Permit reference:** NPSWQD004459

**Facility:** Little Glebe, Little Glebe, Little Heath Road, Fontwell, Arundel, BN18 0SR

You should read this information carefully and note the information that you are required to pass on, in writing to the new operator of the sewage treatment system.

The Environmental Permitting Regulations 2010 (EPR) made the activity that was covered by your environmental permit (formerly a consent to discharge), exempt from permitting. Your permit has therefore been converted into an exemption.

There are a number of rules that the operator of the sewage treatment system must comply with in order for the exemption to remain valid. The operator is likely to be you if you still own the property, or the new owner once you have sold it. You can see a full list of the rules and guidance on who is the operator at <https://www.gov.uk/using-a-septic-tank-or-sewage-treatment-plant-at-a-home-or-business>.

Here is a summary of the rules:

- You may only discharge domestic sewage effluent – this is typically waste from toilets, sinks and drains in a home or small business, e.g. a nursing home, guest house or pub
- You can discharge a maximum of 2 m<sup>3</sup> per day to groundwaters or 5 m<sup>3</sup> per day to surface water
- The discharge must be properly treated using a septic tank (to groundwaters) or package treatment plant (surface water or groundwaters)
- You must operate and maintain your sewage treatment system as recommended by the manufacturer - we recommend you keep records to prove this, e.g. receipts showing you regularly have your system emptied (desludged)
- You must make sure the discharge does not cause pollution of surface water or groundwaters

The exemption will remain exempt so long as the rules are met. There is no need to let us know that the exemption has been transferred to future operators.

You are however required to inform, in writing, any new operator that:

- an exempt activity is being carried on (i.e. that there is a discharge of sewage effluent from the property);
- a description of the sewage treatment system;

This will usually be done by a conveyancing solicitor when you sell the property.

If you want to change your sewage treatment arrangements, other than a simple change of operator, contact us to check whether or not you will need to apply for a permit.

Please look after your system and help us to protect the environment.

Yours faithfully,

Richard Ellis  
Permitting Support Advisor  
Water Quality Permitting Team

Environment Agency, PSC, Quadrant 2, 99 Parkway Avenue, Sheffield, S9 4WF

Customer services line:

Email: