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Arun District Council
Arun Civic Centre
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Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: **AL/107/12/**
Your Ref:

Please ask for:
Miss K Garner
01903 737500 x 37467

Dear Mrs Davies

5th October 2012

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission

Development Minor internal alterations to storage barn to provide sports changing facility and model railway club storage. Addition of high level windows to one elevation and cladding of building with timber boarding.

Location The Barn Aldingbourne Community Sports Centre Olivers Meadow Westergate

Thank you for your recent application which I received on 30th September 2012. It is being dealt with by Miss K Garner who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

This application requires a Flood Risk Standing Advice form. It can be found on the Environment Agency website. Please refer to the guidance notes available on our website detailed below (click on Local List) *- None required (under 1 hectare)*

Please confirm that this proposal will remain connected to mains drainage and no other drainage system will be installed. ✓

Please provide the above by **19th October 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

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