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Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

**Our Ref: AL/103/12/
Your Ref:**

**Please ask for:
Miss C Burrows
extn 37459**

Dear Mr W Matthews

20th September 2012

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Rear and side two storey extensions and alterations. Resubmission of AL/102/11
Location 2 New Cottages Lidsey Road Bognor Regis

Thank you for your recent application which I received on 17th September 2012. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

- ✓ Please submit 1 electronic or 3 paper copies of a revised block/site plan to include 1 named road in accordance with the guidance notes available on our website detailed below (click on National List). I have enclosed a copy of your Block plan for you to amend and then return accordingly.

Please provide the above by **4th October 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

*Also Emailed applicant
as requested.*

pincag

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration

PS. If this letter has crossed with you providing the information, please ignore it.