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**Our Ref: AB/87/13/
Your Ref:**

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Sir/Madam

6th August 2013

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)**

Application for Planning Permission for Works or Extension to a Dwelling

Development Balcony extension on rear elevation (resubmission following AB/43/13/)
Location 19A River Road Arundel

Thank you for your recent application which I received on 5th August 2013. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements. Please highlight/hatch the proposed works and provide measurements of the proposed works to the boundaries of the site.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **20th August 2013** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the development. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours faithfully

Karl Roberts
Assistant Director Planning & Economic Regeneration