



Mr Jonathan Tanner
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Arundel
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Our Ref: AB/86/19/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

Dear Mr Tanner

16th August 2019

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling**

Development

1. Remove existing 'stilted' first floor terrace (2.9m x 2.9m) from south east corner of the house and replace with 2 storey extension. This extension will follow the line of an existing wall on the western side of the house, and extend approx. 0.4 metre behind the existing rear wall of the house.
2. In the south east corner of the house, build ground floor extension (3.6m x 5.7m), with deck/roof terrace over the top, accessible via new bi-fold doors on 1st floor. This ground floor extension would extend out by just 0.2 metres from the most southerly point of the existing building at the rear of the house, to a distance of 2.7 metres from the rear boundary fence.

To the western side of the property there is a narrow (1 metre approx.) ground floor semi-enclosed covered 'walkway' (below existing first floor study) which would be 'filled in', to become part of the internal space of the house.

In total this will add 10 sq metres of additional internal space to first floor, and 29 sq metres to ground floor.

One window needs to be added into the existing wall of the house, on the Eastern side on ground floor towards the back of the driveway. This will exactly match size and style of the other existing window on this ground floor wall. All windows in the new walls will be of Georgian style to match existing windows.

All new walls to western side, and first floor south (rear) facing wall to be of brick, matching existing brick-work.

New rear wall on ground floor to be of white render, matching existing ground floor rear wall.

No work will be carried out either on or near to the listed wall on the Northern and Eastern boundaries of the property.

Location Mews House London Road Arundel

Thank you for your recent application which I received on 10th August 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Description: Please confirm a more concise description. If you wish to keep the information submitted as part of the description submit it in a word document but a shorter description is required.

Application Form: You are required to answer 'Yes' to question 7 and 8 of the application form. With your permission we can amend this.

Plans: The plans need to be PDF documents with standard metric scales and scale bars to allow for confirmation of the scale. Please amend

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **30th August 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning