

Recommendation Report

Application No.

AB/83/11/CACommittee ☐

- Date

Delegated ☒

	Date	Signature
Prepared by Case Officer	9.9.11	
Agreed by Team Leader	16.9.11	
Agreed by H.O.P.S. / P.C.M. (if required)		
O.S. Extract requested		

Comments:

SITE NOTICES

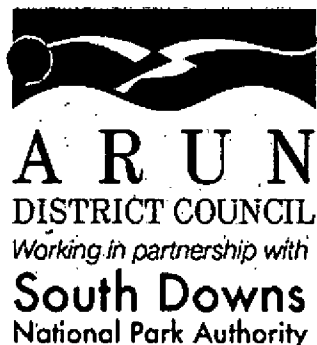
At the time of the officer's site visit a notice was satisfactorily posted as follows:-

DATE OF SITE VISIT	TIME	LOCATION OF NOTICE
8-9-11	1030	front porch

At the time of the officer's site visit on the _____ at _____
a satisfactory notice was not posted. Therefore, the officer posted relevant notices as follows:-

DATE OF SITE VISIT	TIME	LOCATION OF NOTICE

...
Officer's Signature



Neil Holland Architects
7 Maltravers Street
Arundel
West Sussex
BN18 9AP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: AB/83/11/CA

Please ask for: Mr P Stack

Direct Dial: 01903 737785

1st September 2011

Dear Mr Holland

Planning (Listed Buildings and Conservation Areas) Act 1990

Application for conservation area consent for the provision of a ground floor wc with disabled access
5 Surrey Wharf Arundel BN18 9DW

Thank you for your recent application, which was accepted as valid on 26th August 2011. It is being dealt with by Mr P Stack who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 6th October 2011 which is the end of the advertising period.

If you have not received a decision by 21st October 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Planning (Listed Building and Conservation Areas) Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

PMAC11

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

I trust this of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a stylized flourish underneath.

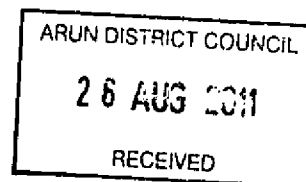
Karl Roberts
Assistant Director Planning Services &
Housing Strategy

PMAC11

P2S

NEIL HOLLAND
ARCHITECTS

Arun District Council
Planning & Building Control
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF



25th August 2011

VH/km/691

Dear Sirs

Re: 5 Surrey Wharf, Arundel, West Sussex, BN18 9DW

Please find enclosed a Planning Application package for the above property. The application comprises 4 No. copies of the following:

- Planning Application Form
- Validation Checklist
- Design and Access Statement (including Planning Statement and letter from Client)
- Survey drawings: 11806-G; 11806-E; 11806-1; 11806-2; 11806-S
- Proposed drawing numbers:
 - 691/01 Location Plan
 - 691/02 Block-Site Plan
 - 691/03 Ground Floor Plan
 - 691/04 North Elevation, East Elevation and Section A-A
 - 691/05 Part Second Floor Plan, South Elevation and Section B-B

We also enclose a cheque in the sum of £150.00 representing the application fee.

Should it seem likely that this application will attract an adverse Officer recommendation, then we would ask to be informed before the item is added to any Committee Agenda or Delegated Powers List.

We always attempt to negotiate an acceptable solution on behalf of our Clients and obtain Officer support wherever possible. Please do not hesitate to contact us if you require any further information.

Yours faithfully

Victoria Holland
On behalf of NEIL HOLLAND ARCHITECTS

Enc: as above

cc: Mr & Mrs T. Smith - Client

7 Maltravers Street · Arundel · West Sussex · BN18 9AP · Tel 01903 882923 · Fax 01903 884202

Email office@neilhollandarchitects.co.uk · www.neilhollandarchitects.co.uk

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