

Michael Pearce & Associates Ltd  
Orchard House  
47 Sea Lane Gardens  
Ferring  
BN12 5EQ

Please ask for: Nicola Moore  
Email: [nicola.moore@arun.gov.uk](mailto:nicola.moore@arun.gov.uk)  
Telephone: Ext 37944  
Our Ref: AB/82/20/L  
Your Ref:  
Date: 4th August 2020

Dear Mr Pearce,

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)**

**Listed Building Consent for Alterations, Extension or Demolition of a Listed Building**

**Development:** Listed Building consent to split bathroom into 2 to form en-suite and separate shower room, alter position of front en-suite shower room, change ground floor kitchen in to bedroom with en-suite, reconfigure staircase leading to basement & improve headroom, reduce level of floor slab to increase headroom & convert garage & storage area within basement into habitable accommodation to form open plan kitchen & living room with separate WC and games room, infill garage door opening with full height glazed doors, changes to fenestration, form external light well to front and replacement of existing windows to front and rear.

**Location:** 83 Tarrant Street Arundel BN18 9DN

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please confirm your acceptance of the amended description.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>  
If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

Please provide the above by **18th August 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website [www.arun.gov.uk/planning-privacy-statements](http://www.arun.gov.uk/planning-privacy-statements)

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.