



Arundel Town Council
Sue Simpson (clerk)
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Your Ref: OWPC19878
Our Ref: AB/78/18/L
Please ask for:
Mrs A Gardner

4th September 2018

Dear Sir/Madam

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Listed building consent for external minor alterations comprising: Ground Floor: - minor change to proposed Entrance Lobby elevations from single doors to double doors (further to previous approved AB/23/16/L), side elevation to rear Courtyard - removal of 1 No. door & frame to existing Female Toilets & infill opening with white-painted masonry to match existing, to form 1 No. 'fake' window opening, - First Floor:- side elevation (facing 20 High Street)- replacement of 1 No. existing door height window assembly (to proposed Bedroom 3), with new timber-framed window assembly, within existing opening.

Internal Alterations & conversions comprising of:

- Ground Floor: - re-positioning Reception closer to existing Hotel entrance, to replace existing 'Norfolk Bar' to form Dispense Bar & associated Store to replace existing Reception & Back- Office, - conversion of 'Suffolk Room' (meeting room) & adjacent Female Toilets to form 1 No. Guest En-Suite Bedroom, conversion of existing Male Toilets & rear store to form Unisex Toilets facility,
- minor alterations within existing 'Old Kitchen' Dining Room to improve circulation for guests & staff, minor alterations to existing Store under existing Georgian staircase to improve stairwell/hallway, addition of plasterboard suspended ceiling within proposed Accessible Guest Bedroom (further to previous Approvals AB/23/16/L);
- First Floor: - conversion of existing Kitchen, Servery & Store Room to form 2 No. Guest En-Suite Bedrooms, including associated works to install foul drainage, remove existing 'dumb waiter' hoist & to replace 1 No. existing window assembly;
- Third Floor- conversion of existing Staff Bedroom to form 1 No. Guest En-Suite Bedroom, including associated works to install foul drainage.

Norfolk Arms Hotel 22 High Street Arundel

Thank you for your internet comments made on 3rd September 2018 which has been recorded as **'no objection'** with the comments as follows:

The committee has no objection to the development

Your views will be considered before the application is determined and I shall write to inform you of any decision made.

Please be aware that if the application is to be determined by the Council's Development Control committee and your letter has been received at a late stage after the Agenda has been published you will not receive a separate letter notifying you of the date of the meeting and procedures for public speaking. In such circumstances it is recommended that you track the progress of the application on the Council's website or telephone the Council for further information. Please be

advised that any comments you make that are not included within the Committee Agenda will be reported to the Members of the Development Control committee. Please also be aware that only a small number of all planning applications received go the Development Control Committee. Most are determined under delegated powers by Officers in which case your comments will again be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish details of your comments on the internet on the Arun District Council Planning section. Please ensure that you only provide information that you are happy will be made available in this way. If you supply information belonging to a third party, please ensure you have their permission to do so. If you do not wish your comments to appear on the 'open file' please confirm this in writing and I will arrange for it to be destroyed although this means that its contents will then be disregarded.

In the event of a subsequent written representations appeal, against a refusal of planning permission on a householder application, any representations made on the application will be automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no further opportunity to comment at the appeal stage.

Yours faithfully

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning