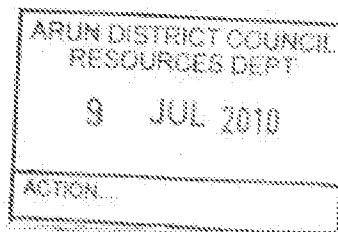


**NEIL HOLLAND
ARCHITECTS**

Mr P Cleveland
Planning Department
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF



8th July 2010

TP/kin/637

Dear Peter

Re: Chantry Cottage, 36 King Street, Arundel, BN18 9BW

Further to my recent telephone conversations with both yourself and Michael Rowan regarding a new north facing dormer window and the removal of a redundant, unstable chimney stack in the 1960s portion of Chantry Cottage and as a result of your positive comments I am pleased to enclose a Planning and Listed Building Consent Application for the above property, as you suggested.

The application comprises 4 No. copies of the following:

- Planning and Listed Building Consent Application Form, and Validation Checklist
- Design and Access Statement
- Heritage Statement
- Drawings:
 - Ordnance Survey Location Plan
 - 637/301 Site/Block Plan
 - 637/401B First Floor Plan and Sections A-A and B-B
 - 637/203B Elevations and Sections

We also enclose a cheque in the sum of £150.00 representing the application fee.

As you may recall Michael Rowan has previously visited Chantry Cottage regarding these two points and is of the opinion that the proposed new dormer is acceptable and the 1960s chimney has no architectural merit and therefore could be removed.

Whilst writing may I take this opportunity in thanking you for dealing with my preliminary enquiries and helping me obtain Michael Rowan's comments.

above please do not hesitate to contact me.

On behalf of NEIL HOLLAND ARCHITECTS

Enc: as above

cc: Mr & Mrs Smith - Client