

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)



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**From:** Geoff Thorpe [REDACTED]  
**Sent:** 29 January 2025 17:47  
**To:** Harry Chalk <Harry.Chalk@arun.gov.uk>  
**Subject:** Re: AB/6/25/PL & AB/7/25/L - Sparks Yard, 18 Tarrant Street

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Dear Harry

Please amend the description of the proposal as you suggest .

Kind regards..... Geoff

**Geoff Thorpe** AAdipl.



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[thorpearchitecture.com](http://thorpearchitecture.com)

On 29 Jan 2025, at 13:59, Harry Chalk <[Harry.Chalk@arun.gov.uk](mailto:Harry.Chalk@arun.gov.uk)> wrote:

Dear Geoff,

I am the case officer overseeing these applications. I have just had some preliminary checks of the application before I visit the site to post notices tomorrow and note that the plans appear to include a relatively minor extension on the north elevation. I do not consider the associated works reference to be prescriptive enough for members of the public to register that an extension would be included. Could I request agreement to amend the descriptions slightly to include the extension as written below?

AB/6/25/PL – 'Conversion of existing single residential unit with associated commercial space to form 3 No. residential units together with associated works and rear/side extension. This application affects the setting of listed building, affects the character and appearance of the Arundel Conservation Area, is in CIL Zone 2 and is CIL Liable as new flats.'

AB/7/25/L – 'Listed building consent for the conversion of existing single residential unit with associated commercial space to form 3 No. residential units together with associated works and rear/side extension'.

Please respond **as soon as possible** to avoid undue delays.

Many thanks,

**Harry Chalk, MSc**  
**Senior Planning Officer, Development Management**

T: 01903 737577

E: [harry.chalk@arun.gov.uk](mailto:harry.chalk@arun.gov.uk)

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