

**From:** Julie Grieves  
**Sent:** 21 January 2025 15:27  
**To:** Planning Scanning  
**Subject:** FW: AB/6/25/PL - Sparks Yard, 18 Tarrant Street

Please upload as correspondence with agent re CIL

Thanks  
Julie

**Julie Grieves,**  
**Senior CIL Officer,** Planning

**T:** 01903 737947  
**E:** julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
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**Our priorities...**

Improving the wellbeing of Arun

Delivering the right homes in the right places

Supporting our environment to support us

Fulfilling Arun's economic potential

**From:** Geoff Thorpe [REDACTED]  
**Sent:** 21 January 2025 12:08  
**To:** Julie Grieves <Julie.Grieves@arun.gov.uk>  
**Subject:** Re: AB/6/25/PL - Sparks Yard, 18 Tarrant Street

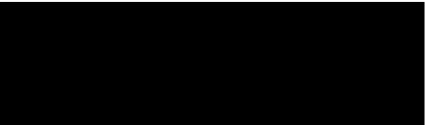
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Hi Julie

Many thanks for taking the time to discuss by telephone this morning the CIL liability associated with the above application. We obviously have to accept that CIL will be payable on the whole area of the building rather an on just the increase in the residential floor are, as we had hoped.

Kind regards .....Geoff

Geoff Thorpe AAdipl.  
Thorpe Architecture/Terrier Firma



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On 21 Jan 2025, at 09:08, Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)> wrote:

Dear Mr Thorpe,

I'm writing to you today with regards to the above application and CIL.

1. You indicate that you are proposing to apply for residential annex/extension relief. The residential extension exemption will apply to anybody who builds (or commissions from a contractor, house builder or sub-contractor to build) an extension to their home. To claim this you must own the property and occupy it as your principal residence for a minimum of three years after the work is completed.. The creation of 3 new dwellings does not fit this criteria, neither will it for annex relief. Therefore, we you wont be able to apply for either of these reliefs.
2. I'm unsure if the commercial unit has been in use within the last 3 years. As this is within the site red edge, if you can prove this has been in lawful use continuously for a period of 6 months within the last 3 years, we will be able to deduct the existing floor area of the whole building and CIL will be paid on new floor space only.

Unfortunately, if you cannot prove in use proof, CIL will be payable on the floor area of the whole building of the proposal.

Kind regards

**Julie Grieves,**  
**Senior CIL Officer,** Planning

**T:** 01903 737947  
**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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