



Ms Victoria Holland
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Our Ref: AB/69/19/L
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Victoria Holland Architecture

10th July 2019

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building

Development Extension of existing conservatory. Replacement of dormer windows and damaged guttering. Removal of defective render exposing the original brickwork. Reinstating the interior manner sympathetic to its status as a Grade II Listed dwelling. Reinsitatement of infilled window, replacement windows, installation of sun tunnels, replacement flat roof, internal/external refurbishment and alterations to entrance gate/steps.

Location Avola House 16 Tarrant Street Arundel

Thank you for your recent application which I received on 3rd July 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Form

Please confirm in writing your acceptance of the amended description.

Extension of existing conservatory. Replacement of dormer windows and damaged guttering. Removal of defective render exposing the original brickwork. Reinstating the interior manner sympathetic to its status as a Grade II Listed dwelling. Reinsitatement of infilled window, replacement windows, installation of sun tunnels, replacement flat roof, internal/external refurbishment and alterations to entrance gate/steps.

Block Plan

Please submit dimensions on the block plan from the proposed extensions to the site boundaries.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **24th July 2019** or your application will be closed as incomplete and

you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning