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Our Ref: AB/67/19/TC

Your Ref:

Please ask for:
Nicola Moore
01903 737500 X 37944

9th July 2019

Dear Sir/Madam

**Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area**

Development Remove 7 No. limbs from rear of 1 No. Hazel tree to leave approx 0.5m between stand and building. Dismantle 11 No. Bay trees and pollard 7 No. Bay trees by approx. 5m within the Arundel Conservation area.
Location Norfolk House 28 High Street Arundel

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Unfortunately, the resubmitted image and location plan cannot be read as they are too small. Please re-submit as separate PDF files, ensuring they can be read clearly as they will be uploaded on to our website.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **23rd July 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours faithfully

Neil Crowther