ARUN
DISTRICT COUNCIL
Working in partnership with
South Downs
National Park Authority

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mrs P Gordon-Jones
28 Martlets Court
Queen Street
Arundel
West Sussex
BN18 9NZ

Our Ref: AB/67/12/TC
Please ask for:
Mr P Cleveland
01903 737631

23 May 2012

Dear Mrs Gordon-Jones

Town & Country Planning (Tree Preservation) (England) Regulations 2012
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Development Surgery to various trees within the Arundel Conservation Area

Location 28 Martlets Court Queen Street,Arundel,

Thank you for your application received on 8th May 2012, I am writing to acknowledge that it was accepted as a valid application on 22nd May 2012. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer Mr P Cleveland who will be dealing with your application to discuss the matter.

Your application has been put into the Planning Register and is available for viewing by the public at the Council Offices and on the website. The Council publicise all planning applications by means of a site notice on or near the application site. On their visit the Case Officer will put this notice in a place where it can been seen by members of the public. The notice needs to be displayed for not less than 21 days. During this time I hope you will do all that you can to ensure that it is not removed or defaced and that it is removed at the end of the specified period. If there are any problems with regards to the site notice (e.g. vandalism), please contact your Case Officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 21st June 2012. Due to the pressure of work it will not be possible for you to meet with the Case Officer unless you have made an appointment. You can follow how your application is progressing on the Council's website:
www.arun.gov.uk/planning
If you have not received a decision by 3rd July 2012 or agreed in writing to extend the time in which the Council make a decision, you can appeal to the Secretary of State. Your appeal (under Section 78 of the Town & Country Planning Act 1990) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. Or from the planning portal website
www.planningportal.gov.uk/planning/appeals/

This acknowledgement only relates to this planning application and not to any other applications you may have made, or may need to make to the Council, for example Building Regulations approval. You will need to carry out your own checks to determine whether any other consents or permissions are required.

For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If, in general, you wish to know more about Building Regulation approval and the Building Control Services offerred by Arun District Council ple

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Please do not hesitate to contact us if you have any queries.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.

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