Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF

Tel: 01903 737756
Email: planning@arun.gov.uk
www.arun.gov.uk/planning

Taylor's Tree Services Ltd
24 Stewards Rise
Arundel
BN18 9ER

Please ask for: Jonny Cooper
Email: jonny.cooper@arun.gov.uk
Telephone: 01903 737532
Our Ref: AB/65/26/TC
Your Ref:
Date: 16th November 2026

Dear Mr Taylor,

Town & Country Planning Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development:	T1- Hornbeam: Reduce the crown by 1.5 m back to previous pruning points to leave a spread of 8 m and reduce height to 9 m. G1- Bay/Holly/Yew: Reduce the height by 1 m back to previous pruning points to a finished height of 9 m.
Location:	Sefton House 71 High Street Arundel BN18 9AR

Thank you for your notification which was received on 4th November 2026. I am writing to acknowledge that it was accepted as a valid notification on 14th November 2026. On receipt of this letter, if you have any concerns about the way that the Council has described your application you should contact **Jonny Cooper**, the case officer who is dealing with your application.

The Council will publicise this notification by means of a site notice on or near the application site and on our website. **The notice needs to be displayed until the date indicated on it for comments to be made by and for not less than 21 days.** After this period it can be removed. If there are any problems with regards to the site notice (e.g. vandalism), please contact the case officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 17th December 2026. You can follow how your application is progressing on the Council's website:
https://www.arun.gov.uk/planning-application-search

Under section 211 of the Act, the outcome of your application will either be that the Council:
- consider it necessary in the interests of amenity not to permit the proposed works and so will make Tree Preservation Order(TPO);
- decide not to make a Tree Preservation Order and inform you, within 6 weeks from the date the notification was accepted as valid, that you can go ahead within 2 years of the date of the decision;

- decide not to make a Tree Preservation Order and allow the 6 weeks for determination to expire, at which point the work can go ahead so long as it is carried out within 2 years of the date the notification was received.

Finally, can I remind you that it is a criminal offence to carry out works to trees in a Conservation Area without first having the Council's consent. The penalties are the same as those for contravening a Tree Preservation Order (TPO) , for example the owner or anyone who cuts down a tree is liable, if convicted in the Magistrates' Court to a fine up to £20,000.

Please do not hesitate to contact the case officer on the above details if you have any questions or queries.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website https://www.arun.gov.uk/privacy-policy/

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to https://www1.arun.gov.uk/planning-application-finder