



Mr & Mrs G Burkill
30A Tenby Street
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CIL Officer
Planning Policy and Conservation
Arun District Council
Arun Civic Centre
Maltravers Road
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West Sussex
BN17 5LF

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Date: 5th February 2026

Community Infrastructure Levy (CIL)

Dear Mr & Mrs Burkill

Planning Permission:	AB/64/25/PL
CIL Reference	1686
Site address:	Land Adjacent 18 Queens Lane Arundel BN18 9JN
Development of Description:	Demolition of existing garage and erection of mixed use building comprising wood workshop to ground floor with single, self-build dwelling above. This application is in CIL zone 2 and is CIL liable as a new dwelling.

I refer to the planning application AB/64/25/PL (as amended if applicable).

I confirm that we received your completed Form 6 Commencement Notice on 5 February 2026, stating a commencement date of 9 February 2026.

Should the date of commencement change, you will be required to submit a further Form 6 before commencement.

As you have been awarded Self Build Relief, you will not receive a Demand Notice but I must remind you that there are disqualifying events that may occur and these can be found on the Form 7 Self Build Relief (Part 1) form that you signed.

Within 6 months of completion, you must submit a Form 7 Part 2 and all information required as per the form.

You are also aware that there are pre-commencement conditions that must be discharged and you are commencing works at your own risk.

Yours faithfully

CILACK(ODB)

Neil Crowther
Group Head of Planning

CILACK(ODB)