

Mr Glenn Pendry
128 Meadowview Road
West Ewell
Surrey
KT19 9UA

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AB/63/20/DOC
Your Ref:
Date: 29th June 2020

Dear Mr Pendry,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Approval of matters reserved by condition

Development: Approval of details reserved by condition imposed under ref AB/60/17/PL relating to Condition Nos 3 - materials & finishes, 4 - site set up, 7 - vehicular access onto Canada Road, 8 - vehicular access and 9 - surface water drainage.
Location: 74-76 Canada Road Arundel BN18 9HY

Thank you for your recent application which I received on 25th June 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The fee deposited with your application is incorrect. I suggest it should be £116.00. This would attract an additional fee of £82.00. I would be grateful if you would either make payment online at <https://www1.arun.gov.uk/external/PaymentOnline.ofml> or forward a cheque made payable to Arun District Council for this amount to me as soon as possible. Please note we cannot accept cash.

Please submit the site set details required for Condition No 4 as they do not appear to have been received.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **13th July 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.