

7 North Lane
East Preston
West Sussex, BN16 1BN.

28th February 2014

Ms. Joan Woolley and Ms. Wendy Loveland
'Mallards'
8 Fitzalan Road
Arundel
BN18 9JS.

Dear Ms. Woolley and Ms. Loveland

Following our further discussions regarding the first floor extension I am now able to give you a cost and a revised schedule for the works and its associated costs.

The overall cost for the first floor extension including the 'Mahogany' uPVC windows but excluding the electrics and the heating / radiator is **£13,250**

I set out below the project stages that remain for the ground floor and to create the first floor:

- | | |
|--|--------|
| 1. Erect scaffolding and 'lifts' for safe working. this will include a roofers lift as and when required to create the flat roof. | £1,250 |
| 2. Create the ground floor ceiling / first level floor using suitable timbers joists and secure a T&G floor | £1,500 |
| 3. Establish extension brick and block walls with correct openings for the first level. | £3,600 |
| 4. Supply and install the first floor uPVC windows in Mahogany wood grain | £4,550 |
| 5. Supply and install the ground floor uPVC windows and rear glazed door | £4,900 |
| 6. Create the flat roof, fascia and soffits and gutter / downpipes. This includes the joist work and the mineral felt and up stands below the existing tiled roof. | £2,700 |
| 7. Create internal door openings and fit the new internal doors. Two on the ground floor and one on the first floor. | £1,850 |
| 8. Create the new ceilings for both floors and plaster the internal walls and ceilings. | £2,550 |
| 9. Fit skirting boards, window boards and door architraves. | £ 850 |

To alter the hall radiator to a small slim line double radiator 500mm x 600mm set to the side wall, supply and fit a slim line double radiator 1200mm x 500mm for the

kitchen and new bedroom above all having TRV's. This will include draining down the central heating system and refilling it using a suitable inhibitor.

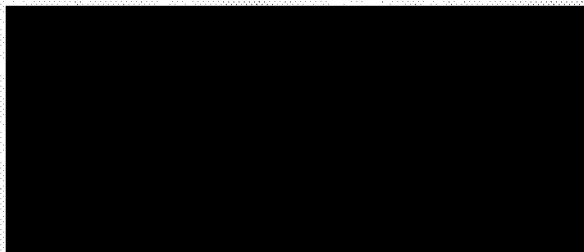
Materials and Labour

£ 725

I will endeavour to present you with an estimate for the electrical work for both floors in due course, as well as the heating / radiator work.

Should you have any additional questions or wish to discuss any aspect at all please do not hesitate to contact me.

Yours sincerely and with kind regards



PS: I remember you saying that you are in France from 14th to 25th April. The planning timeframes to a decision worst case scenario will be due for your return. This also means better weather and I will ensure I keep my diary open to start with Phase II.



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