



Martin McColls
Martin McColl House
Ashwells Road
Brentwood
Essex
CM15 9ST

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AB/57/13/A

Your Ref:

Please ask for:
Miss C Burrows
extn 37459

Dear Mr P Thowney

13th June 2013

Town & Country Planning (Control of Advertisement) (England) Regulations 2007 (as amended)
Application for Consent to Display an Advertisement(s)

Development 2 No. fascia signs & installation of LED trough light to East Elevation

Location Martin McColl 5 High Street Arundel

Thank you for your recent application which I received on 7th June 2013. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of a revised block/site plan with the position of all the signs clearly indicated.

Please confirm in writing if the projecting sign forms part of this application, if does then please clearly show the position on the Block plan and provided dimensions of the sign. If the projecting does not form part of the application then please remove it from the plan No. 7.

Please provide the above by **27th June 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration