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Arun Civic Centre
Maltravers Road
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Planning General Enquiries
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Our Ref: AB/52/18/HH
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Fuller

25th May 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Lowering kerb for crossover access
Location 15 Maltravers Street Arundel

Thank you for your recent application which I received on 8th May 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please complete Certificate B and return accordingly.

Question 5 on the application form asks 'is a new or altered vehicle access proposed to or from the public highway?' You have indicated no, however, the plan indicate that there is a new or altered vehicle access. Please answer yes to this question and return accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **8th June 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning