



Arun District Council
Arun Civic Centre
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Arun District Conservation Area Advisory Panel
c/o Civic Centre

17th May 2021

Dear Sir/Madam,

Case Officer: Kathryn Welch
Telephone: 01903 737789
Email: kathryn.welch@arun.gov.uk

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Application No: AB/44/21/HH
Site Address: Fern Cottage 5A Surrey Street Arundel BN18 9DT
Description of works: Proposed loft conversion (This application may affect the setting of the Arundel Conservation Area).

Thank you for your internet representation made on 16th May 2021 which has been recorded as an objection with the comments as follows:

OWPC36292

5a and 5b Surrey Street were constructed in the late 1990's and, apart from the porches, their scale and design is such that the buildings sit comfortably in the street scene including, importantly, the adjoining grade 2 listed group comprising 7-25 Surrey Street.

On the rear elevation a very large dormer extension is proposed which will largely not be seen from Surrey Street or The Slupe. It does, however, necessitate a change in the shape of the main roof at its eastern end which will appear incongruous when viewed from Surrey Street and School Lane.

Very large rooflights are proposed for the front elevation which will detract from the appearance of the building, the street scene, and the setting of the listed group mentioned above and other and nearby listed buildings.

The plain, unaltered, continuous, front roof slopes of 5a -25 Surrey Street are attractive features in the Surrey Street townscape but if the Council considers that it could not refuse the principle of rooflights on the street elevation of the building then they need to be smaller and of conservation style and incorporating central vertical glazing bars.

The proposals are considered to conflict with the relevant paragraphs of the NPPF and policies contained in the ADLP relating to the protection of the character and appearance of conservation areas and the settings of listed buildings.

It should be noted that the existing vertically sliding sash windows (6 panes over 6) are not correctly portrayed on the elevational drawings and it is important that if any planning permission should be granted it does not inadvertently include the replacement of these appropriate windows with inappropriate ones.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments including your name and address on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party,

you must make sure you have their permission to do so. If you do not wish your comments to appear on the website or on the file you will need to confirm this by emailing to planning@arun.gov.uk and I will arrange for it to be destroyed although this means that the content will then be disregarded.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/planning-decision-process>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/weekly-lists>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

In the event of a subsequent written representations appeal, against a refusal of planning permission on a householder application any representations made on the application will be automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no further opportunity to comment at the appeal stage.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.