

[REDACTED]

From: Jason Humphries [REDACTED]
Sent: 14 October 2019 13:52
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac – ok – I hope we can stick to this one though as it will soon have a material impact on our lease. I was rather hoping this was a straightforward adjustment when I submitted the request 6 months ago – your colleague Samantha Allen had advised me on her call to me on 18th January that it was ‘just paperwork’ but it seem to be taking rather a lot of all our time and I can only imagine what a complicated planning request would do in the system :-/ Life on the High Street grows tougher by the day as I’m sure you are aware and so we appreciate any support from the council (I’ve also been waiting for 10 months for my detailed license to sell alcohol from ADC)

Thanks

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Monday, 14 October 2019 at 13:29
To: Jason Humphries [REDACTED]
Subject: RE: AB/39/19/PL - Query on application

Hi Jason,

The extension to the end of the week is to give my Team Leader an opportunity to look over the report. This has not been possible over recent weeks due to the planning committee agenda, the proposed extension is hopefully one that would cause the application to become more prioritised within this week.

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor , Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 14 October 2019 10:49
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac

Can you give me some insight as to why we need to keep pushing it out? It's been open for a long time now...

Thanks

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Monday, 14 October 2019 at 10:43
To: Jason Humphries [REDACTED]
Subject: RE: AB/39/19/PL - Query on application

Hi Jason,

Thank you for your email, apologies this has not been determined.

Are you able to agree an Extension of Time until the 18th of October 2019?

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, [Arun District Council](#) | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk
Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 08 October 2019 18:15
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac

Just catching up on email as I was visiting customers all last week in the US.

Obviously 4th October has been and gone so is it buttoned-up now?

Thanks

Jason

From: Zac Denton <zac.denton@arun.gov.uk>
Sent: Wednesday, October 2, 2019 2:57 PM
To: Jason Humphries
Subject: RE: AB/39/19/PL - Query on application

Hi Jason,

Thank you for your email.

Would you be agreeable to an Extension of Time until Friday the 4th of October?

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 26 September 2019 12:38
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac

Thanks for your call the other day – I've now spoken with the owner and responses are below

Do call if any clarification needed – appreciate your help on all this.

Cheers

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Tuesday, 24 September 2019 at 09:05
To: Jason Humphries [REDACTED]
Subject: RE: AB/39/19/PL - Query on application

Hi Jason,

Sorry for the late response.

I have a few queries regarding the proposed residential development at the rear of the unit.

Is the development separate to the existing residential use, or will it be associated with it?

Per existing planning permission, it will be associated with the existing residential use.

How many bedrooms will be proposed?

Two

Please do not hesitate to contact me with any further enquires.

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor , Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]

Sent: 04 September 2019 13:31

To: Zac Denton <Zac.Denton@arun.gov.uk>; Juan Baeza <Juan.Baeza@arun.gov.uk>

Subject: Re: AB/39/19/PL - Query on application

Hi Zac and Juan

Hope all is well at ADC.

I don't believe we've received any further updates on this – would you be able to advise me of the status and if there is any more you require from us – happy to take a call or a visit if that helps progress things.

Cheers

Jason

Dr Jason Humphries

Co-Founder & COO

DIGBY FINE ENGLISH

From: Jason Humphries [REDACTED]

Date: Monday, 5 August 2019 at 14:34

To: Zac Denton <Zac.Denton@arun.gov.uk>

Cc: Juan Baeza <Juan.Baeza@arun.gov.uk>

Subject: Re: AB/39/19/PL - Query on application

Hi Zac – appreciate your help – no prob. As I mentioned, I'm more than happy to take a call, pop over, or host a visit here if that would save everyone's time.

BTW any idea how our signage application is progressing? Not heard anything on that one.

Cheers

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Monday, 5 August 2019 at 14:31
To: Jason Humphries [REDACTED]
Cc: Juan Baeza <Juan.Baeza@arun.gov.uk>
Subject: RE: AB/39/19/PL - Query on application

Hi Jason,

This email is just to inform you that I am requesting a formal view from my colleagues as to how to proceed in this instance. Apologies for the inconvenience, and any possible delay caused by this.

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor , Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

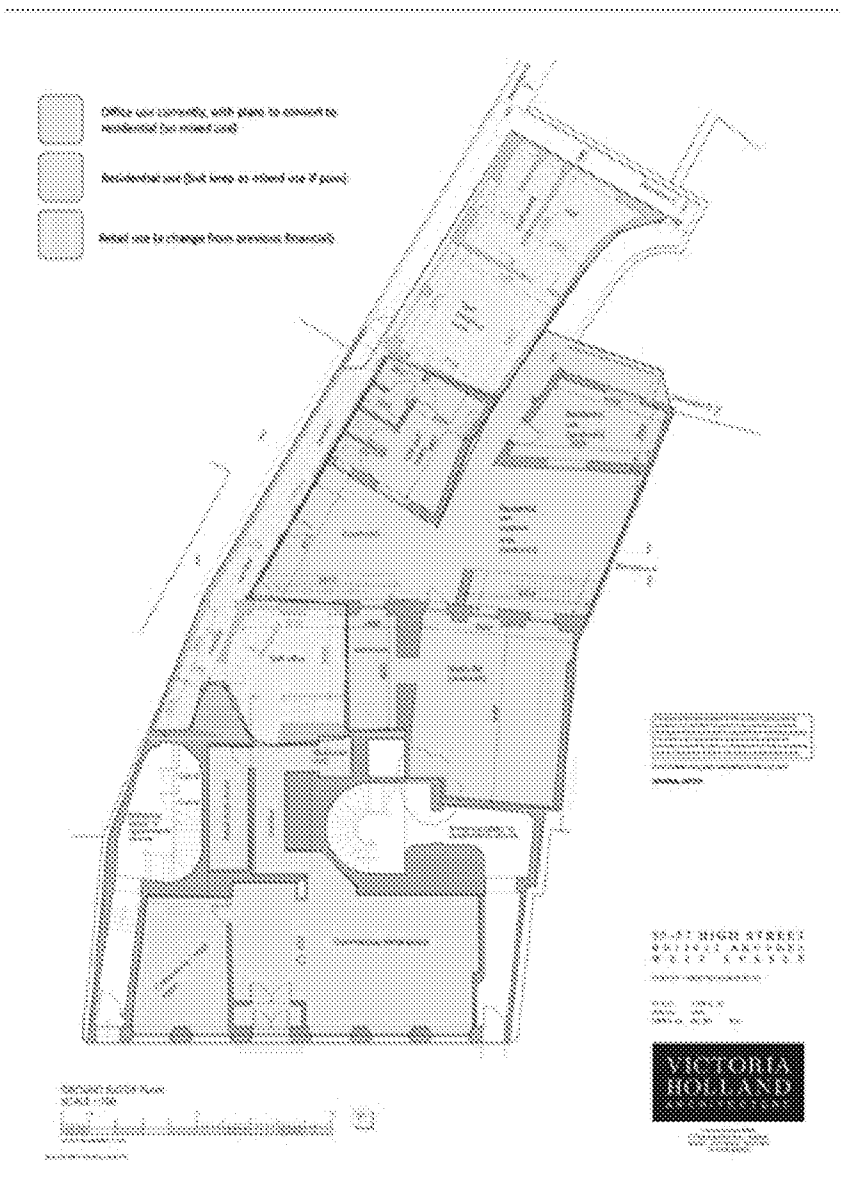
Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 01 August 2019 12:29
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac

My understanding from speaking with your colleague earlier this year is that the whole property is set as A2, not through any application to set the use but rather being 'implied' by the fact that before and during the introduction of the use classes it was functioning as a bank. But maybe you have discovered otherwise? I must admit I had thought there might be a register of somekind, but that's my layman's assumption. So, in short, I can't confirm what we are converting FROM, only what we would want it to be TO, if that makes sense?

- The area in BLUE we are currently using as office space/facilities for our wine business (which is the backbone to the retail part of our business operating out the red portion of the map, although our business is not purely about this retail space – we call this office area our HQ), but the landlord remains interested in converting this part of the space at some point to residential per the plans she has approved. So if poss this should become 'mixed use', I assume B1+C3 would fit the bill
- The area in GREEN is currently residential use (per partial completion of the landlord's approved plans), so I assume C3 (but if poss we had suggested this is also mixed use to allow it's use as an office as indeed it was when it was the bank, so C3+B1 would fit the bill – and as such the GREEN and BLUE areas could be merged)
- The area in RED, correct becomes A1 and is the simplest part of all this (and was behind my original request for change)



Does that help? If not, would at this point it make more sense for me to pop over and we can sort it out in one go?

Cheers

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>

Date: Monday, 29 July 2019 at 09:21

To: Jason Humphries [REDACTED]

Subject: RE: AB/39/19/PL - Query on application

Good Morning Jason,

To clarify, the proposal is to:

- Convert A2 (office) use, to C3 use (residential) – Shown as blue
- Retain C3 use – Shown as Green
- Convert A2 use, to A1 use – Shown as Red

Is this correct? The application needs to advertise all of the proposed changes, so this will need to be clarified before any further steps are taken.

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 25 July 2019 10:30
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac

Sorry to hear that you are currently stretched and to be adding to your pile – unfortunately that seems to be a familiar story at present with local councils.

I have had a chat with our landlady and her preference would be for the front retail portion of the building (red on my plan) to be changed to retail use as previously requested, and for the rear areas to be set as mixed use (office or residential) as her implementation of the approved plans is work in progress and partially complete. I believe that had always been her understanding but of course the planning steps were never completed at the same time as the submission of plans to alter and so here we are trying to sort it out! I've added some more detail in the attached plan using colours to show the 3 areas



Office use currently, with plans to convert to residential (so mixed use)



Residential use (but keep as mixed use if poss)



Retail use (a change from previous financial)

Perhaps you could take a look and then come back to me with your thoughts on the best way to proceed on it?

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Thursday, 25 July 2019 at 09:37
To: Jason Humphries [REDACTED]
Subject: RE: AB/39/19/PL - Query on application

Good Morning Jason,

Yes, it is a contributing factor. Apologies for this.

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 24 July 2019 11:28
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac – yes of course. I guess I'm just wondering why the question has come late in the day – is it because things are backed up at ADC?

J

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Wednesday, 24 July 2019 at 11:19
To: Jason Humphries [REDACTED]
Subject: RE: AB/39/19/PL - Query on application

Hi Jason,

Would you be agreeable to an Extension of Time until the 2nd of August?

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 23 July 2019 09:22
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Thanks for getting back to me Zac – I'm just querying something with the landlady and shall get back to you ASAP.

Jason

From: Zac Denton <Zac.Denton@arun.gov.uk>
Date: Tuesday, 23 July 2019 at 08:30

To: Jason Humphries [REDACTED]
Subject: RE: AB/39/19/PL - Query on application

Good Morning Jason,

Thank you for the email, we have a few concerns regarding the application.

There are differences between the plans submitted, and what was approved under the previous application. Will the previously approved residential area in the South-Western corner of the site also form part of the change of use?

What is the proposed use of the outdoor courtyard area, does this remain residential?

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF
Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk
Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

From: Jason Humphries [REDACTED]
Sent: 22 July 2019 18:04
To: Zac Denton <Zac.Denton@arun.gov.uk>
Subject: Re: AB/39/19/PL - Query on application

Hi Zac

Hopefully you got the additional supporting email from me OK at the end of last week? I was just wondering if there is anything else you need from me at this point? I believe I initially submitted this application on 11th April, and then was delayed a little getting back to your colleague's initial query so I was wondering where we are at time-line wise?

Thank you for your help - happy to take a call if easier to talk through any of this.

Cheers

Jason
[REDACTED]

On Fri, 19 Jul 2019 at 12:28, Jason Humphries [REDACTED] wrote:

Hi Zac – thank you for your email. I think your question is answered by my reply to your colleague Sian on 25th May – let me forward that to you and then perhaps get back to me if further clarification is required?

Cheers

Jason

Dr Jason Humphries
Co-Founder & COO
DIGBY FINE ENGLISH
[REDACTED]

From: Zac Denton <Zac.Denton@arun.gov.uk>

Date: Thursday, 18 July 2019 at 09:18

To: Jason Humphries

Subject: AB/39/19/PL - Query on application

Dear Dr Humphries,

The area of land bordered by the red line on the block plan includes a residential flat, can you confirm that you are wishing to change the use of this to A2?

It would appear on the proposed plan 'HS_S01', that it does not change from 'Studio flat'.

Kind regards,

Zac

Zachariah Denton | Planning Officer, Planning Department, Directorate of Place, [Arun District Council](#) | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

Internal: 37447 | External: +44 (0) 1903 737500 Ext: 37447 | E-mail: zac.denton@arun.gov.uk

Please note this information is given without prejudice and represents the informal view of the officer and not an official opinion of Arun District Council.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

JASON HUMPHRIES
CO-FOUNDER

<http://www.arun.gov.uk>
DX 57406 Littlehampton
You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>
DX 57406 Littlehampton
You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>
DX 57406 Littlehampton
You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>
DX 57406 Littlehampton
You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>
DX 57406 Littlehampton
You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>
DX 57406 Littlehampton
You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails

are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.
