

Application for Planning Permission. Town and Country Planning Act 1990

Publication of planning applications on council web sites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If any other information that is provided as part of the application which falls within the definition of personal data under the Data Protection Act and is not to be published on the council's website, please contact the council's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr	First name:	Clive	Surname:	Mina
Company name:					
Street address:	41 High Street			Country Code	National Number
				Telephone number:	
				Mobile number:	
Town/City:	Arundel			Fax number:	
County:	West Sussex			Email address:	
Country:					
Postcode:	BN18 9AG				

Are you an agent acting on behalf of the applicant? ☒ Yes ☐ No

2. Agent Name, Address and Contact Details

Title:		First Name:	Simon	Surname:	Wrigley
Company name:	Roberts & Wrigley Associates				
Street address:	27a Goring Road			Country Code	National Number
				Telephone number:	01903 240169
				Mobile number:	
Town/City:	Goring By Sea			Fax number:	
County:	West Sussex			Email address:	
Country:	England				
Postcode:	BN12 4AR				info@robertsandwrigley.co.uk

3. Description of the Proposal

Please describe the proposed development including any change of use:

Proposed change of use of ground floor from A1 to A3 - to be incorporated into existing A3 usage on first floor.

Has the building, work or change of use already started? ☐ Yes ☒ No

REF: AB/39/09/

DESC: Proposed change of use of ground floor from A1 (shop) to A3 (restaurant) - to be incorporated into existing A3 usage on first floor. Install dummy bay window canopy over first floor east facing window, form new opening in rear west facing elevation and new shop front.

ADD: 41 High Street
Arundel

4. Site Address Details

Full postal address of the site (including full postcode where available) Description:

House: 41 Suffix:

House name:

Street address: High Street

Town/City: ARUNDEL

County: West Sussex

Postcode: BN18 9AG

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 501870

Northing: 107080

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr First name: brian Surname: bannister

Reference:

Date (DD/MM/YYYY): feb 2009 (Must be pre-application submission)

Details of the pre-application advice received:

Mr Bannister & Mr Bond both supportive of proposed changes. no significant issues raised. Information required archeological report/ plans design & access statement, heritage statement.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Are there any new public roads to be provided within the site? ☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site? ☐ Yes ☒ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☐ Yes ☒ No

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ☐ Yes ☒ No

Have arrangements been made for the separate storage and collection of recyclable waste? ☐ Yes ☒ No

8. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ☐ Yes ☒ No

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☒ No

10. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

Painted face brickwork - building white - walling beneath bay windows painted black

Description of *proposed* materials and finishes:

New extended bay front to be black painted face brickwork to match existing

10. Materials (continued)

Roof - description:

Description of *existing* materials and finishes:

not affected by change of use proposals

Description of *proposed* materials and finishes:

Windows - description:

Description of *existing* materials and finishes:

timber framed windows & shopfront

Description of *proposed* materials and finishes:

Modified shopfront to be painted timber - as per elevations

Doors - description:

Description of *existing* materials and finishes:

not affected by change of use proposals

Description of *proposed* materials and finishes:

Boundary treatments - description:

Description of *existing* materials and finishes:

not affected by change of use proposals

Description of *proposed* materials and finishes:

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

not affected by change of use proposals

Description of *proposed* materials and finishes:

Lighting - add description

Description of *existing* materials and finishes:

not affected by change of use proposals

Description of *proposed* materials and finishes:

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
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12. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer

☐

Package treatment plant

☐

Unknown

☒

Septic tank

☐

Cess pit

☐

Other

Are you proposing to connect to the existing drainage system? ☐ Yes ☐ No ☒ Unknown

13. Assessment of Flood Risk

Is the site within an area at risk of flooding? Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary. ☐ Yes ☒ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?

☐ Sustainable drainage system

☒ Main sewer

☐ Pond/lake

☐ Soakaway

☐ Existing watercourse

14. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

b) Designated sites, important habitats or other biodiversity features

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

c) Features of geological conservation importance

☐ Yes, on the development site ☐ Yes, on land adjacent to or near the proposed development ☒ No

15. Existing Use

Please describe the current use of the site:

At present the ground floor is vacant A1 useage

Is the site currently vacant? ☒ Yes ☐ No

If Yes, please describe the last use of the site:

Last use was A1 useage as a bakery/ sanwich shop

When did this use end (if known) (DD/MM/YYYY)?

Does the proposal involve any of the following:

Land which is known to be contaminated? ☐ Yes ☒ No

Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No

A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

Application advice

If you have said Yes to any of the above, you will need to submit an appropriate contamination assessment.

16. Trees and Hedges

Are there trees or hedges on the proposed development site? ☐ Yes ☒ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☐ Yes ☒ No

If Yes to either or both of the above, you will need to provide a full Tree Survey with accompanying plan before your application can be determined. Your Local Planning Authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to construction - Recommendations'

17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

18. Residential Units

Does your proposal include the gain or loss of residential units? ☐ Yes ☒ No

19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? ☒ Yes ☐ No

Use class/type of use	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
A1 Shops	106.0	106.0	0.0	-106.0
A1 Net Tradable Area				
A2 Financial and professional services				0.0
A3 Restaurants and cafes	0.0	0.0	106.0	106.0
A4 Drinking establishments				0.0
A5 Hot food takeaways				0.0
B1 (a) Office (other than A2)				0.0
B1 (b) Research and development				0.0
B1 (c) Light industrial				0.0

19. All Types of Development: Non-residential Floorspace (continued)

B2	General industrial				0.0
B8	Storage or distribution				0.0
C1	Hotels and halls of residence				0.0
C2	Residential institutions				0.0
D1	Non-residential institutions				0.0
D2	Assembly and leisure				0.0
Other					0.0
Other					
Total		106.0	106.0	106.0	0.0

For hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

Use Class	Types of use	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C1	Hotels	0	0	0
C2	Residential institutions	0	0	0
Other		0	0	0
Other				

20. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	0	0	0

21. Hours of Opening

If known, please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday		Saturday		Sunday and Bank Holidays		Not Known
	Start Time	End Time	Start Time	End Time	Start Time	End Time	
A3	12.00	22.00	12.00	22.30			☐

22. Site Area

What is the site area? sq.metres

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal for a waste management development? ☐ Yes ☒ No

24. Hazardous Substances

Is any hazardous waste involved in the proposal? ☐ Yes ☒ No

25. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent ☐ The applicant ☐ Other person

26. Certificates (Certificate B)**Certificate of Ownership - Certificate B****Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which this application relates.

26. Certificates (Certificate B - continued)

Notice recipient		Date notice served
Name:	richards property limited	02/04/2009
Number:	0 Suffix:	
Street:	burton house, buttonhole lane,	
Locality:	mill hill	
Town:	london	
Postcode:	nw7 1al	
Title:	Mr First name: simon Surname: wrigley	
Person role:	Agent Declaration date: 02/04/2009	

26. Certificates (Agricultural Holdings Certificate)

Agricultural Holding Certificate

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Title:	Mr	First Name:	simon	Surname:	wrigley
Person role:	Agent	Declaration date:	02/04/2009		

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. ☒

Date 02/04/2009

αβχδ VALIDATION CHECKLIST

AB/39/09

APPLICATION FOR PLANNING PERMISSION

Three copies of all documents unless stated otherwise or submitted electronically. This form must be completed in accordance with the Arun District Council Validation checklist National and Local list of requirements. Failure to complete all boxes will result in your application being returned as invalid.

	YES	N/A
Completed form	☒	
Completed Ownership Certificate	☒	
Agricultural Holdings Certificate	☒	
Design and Access Statement	☒	☐
The appropriate fee (if n/a, why?)	☒	☐
Location plan	☒	
Block or Site plan	☒	
Elevations	☒	☐
Floor plans	☒	☐
Sections and finished floor and site levels	☐	☒
Roof plans	☐	☒
LOCAL REQUIREMENTS	YES	N/A
Affordable Housing Statement	☐	☒
Bin Storage and Collection Statement	☐	☒
Biodiversity Survey and Report	☐	☒
Environmental Impact Assessment (EIA)	☐	☒
Flood Risk Assessment	☐	☒
Heritage Statement	☐	☒
Land contamination assessment	☐	☒
Landscaping details	☐	☒
Lighting Assessment	☐	☒
Loss of Retail Use Statement: Viability Statement	☐	☒
Noise assessment	☐	☒
Open Space Assessment	☐	☒
Parking Layout/Access plan	☐	☒
Planning Statement	☐	☒
Retail Impact Assessment	☐	☒
Structural survey	☐	☒
Transport Assessment/travel plan	☐	☒
Tree survey	☐	☒
Ventilation/extraction statement	☐	☒

αβχδ VALIDATION CHECKLIST

LOCAL REQUIREMENTS FOR SPECIFIC APPLICATION TYPES		
For open air cafes	☐	☒
Site layout plan at scale of 1:100/1:200 detailing position of barrier(s), position of front and back edge of footway and position of all tables and chairs, and existing street furniture.	☐	
Elevations/materials of proposed barriers at scale of 1:50/1:100.	☐	
For new external access ramps	☐	☒
Ground floor plan at scale of 1:50/1:100 detailing position and gradient of ramp	☐	
Drawing of barrier/handrails at scale of 1:20/1:50	☐	
For residential conversions involving use of basements	☐	☒
Sections at 1:50 detailing both internal floor level of conversion and external ground level for minimum distance of 12 metres from external wall	☐	
For residential conversions involving use of roofspace	☐	☒
Internal section at 1:50 through roofspace demonstrating headroom and position of rooflights/other openings	☐	
For new shopfronts	☐	☐
Section at 1:50 detailing projection of any signage, canopies and roller shutters	☐	☒
Detailed specification of any proposed roller shutters including colour, materials and degree of permeability	☐	☒
For planning applications involving telecommunications development	☐	☒
Evidence that the developer has given appropriate notice of the proposed development in accordance with A.3 (1) of Part 24 of Schedule 2 of the General Permitted Development Order 1995.	☐	
Where the proposed development consists of the installation of a mast within three kilometres of the perimeter of an airfield evidence that the developer has notified the Civil Aviation Authority, Secretary of State for Defence or the Aerodrome operator in accordance with A.3 (2) of Part 24 of Schedule 2 to the General Permitted Development Order 1995.	☐	
Layout Plan at scale of 1:100/1:200 detailing position of structure.	☐	
Elevation Plan at scale of 1:50/1:100 detailing height of structure.	☐	
Section through structure at scale of 1:10/1:20 detailing width of structure.	☐	
Certificate/Statement confirming compliance with of ICNIRP (International Commission on Non-Ionizing Radiation Protection) and diagram indicating beam of greatest intensity.	☐	
Existing and proposed coverage maps.	☐	
Details of alternative sites rejected with a justification for rejecting them: This should include existing masts, structures and other buildings within the search area.	☐	