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3rd May 2022

Carolyn Kenney  
4 Arun Street  
Arundel  
BN18 9DL

**Case Officer:** Obafemi Okusipe  
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Dear Sir/Madam,

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)**

Application No: AB/31/22/L

Site Address: Norfolk Arms Hotel 22 High Street Arundel BN18 9AB

Description of works: Listed building consent for EXTERNAL ALTERATIONS comprising minor change to proposed Entrance Lobby elevations from single doors to double doors (amendment to AB/23/16/L ). On side elevation to rear Courtyard removal of 1no. door & frame to existing Female Toilets & infill opening with white-painted masonry to match existing, to form 1 no. 'fake' window opening. First Floor side elevation (facing 20 High Street ) replacement of 1no. existing door height window assembly (to proposed Bedroom 3 ), with new timber-framed window, within existing opening. INTERNAL ALTERATIONS & CONVERSIONS comprising of: Ground Floor: re-positioning Reception closer to existing Hotel entrance, to replace existing 'Norfolk Bar', to form Dispense Bar & associated Store to replace existing Reception & Back-Office, conversion of 'Suffolk Room' & adjacent Female Toilets to form 1 No. Guest En-Suite Bedroom, conversion of existing Male Toilets & rear store to form Unisex Toilets facility, minor alterations within existing 'Old Kitchen' Dining Room to improve circulation for guests & staff, minor alterations to existing Store under existing Georgian staircase to improve stairwell / hallway, addition of plasterboard suspended ceiling within proposed Accessible Guest Bedroom ( further to previous Approvals AB/23/16/L ). Conversion of existing First Floor Kitchen, Servedy & Storeroom to form 2 No. Guest En-Suite Bedrooms, including associated works to install foul drainage, remove existing 'dumb waiter' hoist & to replace 1 No. existing window assembly. Conversion of existing third Floor Staff Bedroom to form 1 No. Guest En-Suite Bedroom, including associated works to install foul drainage.

Thank you for your internet representation made on 29th April 2022 which has been recorded as an objection with the comments as follows:

OWPC47172

This is one of the most prominent buildings on the High Street and is Grade II\* listed. This imposes a responsibility on the local planning authority to weigh very carefully the impact of any proposals for alterations. There is reference in the application documents to a previous approval in April 2016 for the introduction of glazed screens to enclose the area beneath the archway. Presumably this consent has now expired and the details and impact of these proposals must be considered afresh as part of the current application. Given the

historic significance of the building and the importance and purpose of the archway in relation to the original use of the building as a coaching inn, I object to the principle of enclosing the space beneath it. This would adversely impact the building and detract from its unique appearance in the street scene and adversely affect the character of the conservation area - thus failing to meet the "protect or enhance" test.

Should the planning authority be minded to recommend approval of the proposals for the glazed screens then a condition should be imposed requiring the use of frameless glazing to minimise the impact and harm on the building itself and the conservation area.

Carolyn Kenney

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments including your name and address on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so. If you do not wish your comments to appear on the website or on the file you will need to confirm this by emailing to [planning@arun.gov.uk](mailto:planning@arun.gov.uk) and I will arrange for it to be destroyed although this means that the content will then be disregarded.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/what-happens-next>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/planning-application-search>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

**If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.**

**To register to receive notification of planning applications in your area, please go to**

