

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	16
Suffix	
Property name	Bay Tree House
Address line 1	Tarrant Street
Address line 2	
Address line 3	
Town/city	Arundel
Postcode	BN18 9DJ
Description of site location must be completed if postcode is not known:	
Easting (x)	501694
Northing (y)	107043
Description	

2. Applicant Details

Title	Mr & Mrs
First name	
Surname	Hunt
Company name	
Address line 1	Bay Tree House, 16, Tarrant Street
Address line 2	
Address line 3	
Town/city	Arundel

2. Applicant Details

Country	
Postcode	BN18 9DJ
Are you an agent acting on behalf of the applicant?	
☒ Yes ☐ No	
Primary number	
Secondary number	
Fax number	
Email address	

3. Agent Details

Title	Ms
First name	Victoria
Surname	Holland
Company name	Victoria Holland Architecture
Address line 1	71 Peppering High Barn
Address line 2	Peppering Lane
Address line 3	
Town/city	BURPHAM
Country	
Postcode	BN18 9RN
Primary number	
Secondary number	
Fax number	
Email	

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Proposed minor amendments to previous Listed Building Consent for the renovation of property

Has the development or work already been started without consent?

☒ Yes ☐ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☒ Don't know

☐ Grade I

☐ Grade II*

☐ Grade II

5. Listed Building Grading

Is it an ecclesiastical building?

☐ Don't know ☐ Yes ☐ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

☐ Yes ☐ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☐ No

If Yes, please describe and include the planning application reference number(s), if known:

AB/68/19/HH & AB/69/19/L

AB/115/19/DOC, Discharge of conditions for the above

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☐ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building?

☐ Yes ☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

☐ Yes ☐ No

b) works to the exterior of the building?

☐ Yes ☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☐ Yes ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☐ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Please refer to plans and statements

10. Materials

Does the proposed development require any materials to be used?

☐ Yes ☐ No

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☐ No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☐ The applicant
☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Martyn
Surname	White
Reference	Site Meeting

Date (Must be pre-application submission)

03/03/2020

Details of the pre-application advice received

Discussion with Martyn White regarding amendments.

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

- ☐ The applicant
- ☒ The agent

Title	Ms
First name	V
Surname	Holland
Declaration date (DD/MM/YYYY)	01/04/2020

☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 01/04/2020