ARUN
DISTRICT COUNCIL

Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

# Application for Planning Permission and listed building consent for alterations, extension or demolition of a listed building.
# Town and Country Planning Act 1990
# Planning (Listed Buildings and Conservation Areas) Act 1990

**Publication of applications on planning authority websites.**
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

## 1. Applicant Name, Address and Contact Details

| | | | | | |
|---|---|---|---|---|---|
| Title: | Mr | First Name: | Nicholas | Surname: | Crawley |

| | | | |
|---|---|---|---|
| Company name: | Imolott Ltd. | | |
| Street address: | Norfolk Arms Hotel | | |
| | 22 High Street | Telephone number: | [redacted] |
| | West Sussex | Mobile number: | |
| Town/City: | Arundel | Fax number: | |
| Country: | | Email address: | |
| Postcode: | BN18 9AB | | |

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

## 2. Agent Name, Address and Contact Details

| | | | | | |
|---|---|---|---|---|---|
| Title: | Mr | First Name: | Anthony | Surname: | Chubb |

| | | | |
|---|---|---|---|
| Company name: | A.E. Chubb Ltd. | | |
| Street address: | 106 Laverstock Road | | |
| | | Telephone number: | [redacted] |
| | Salisbury | Mobile number: | |
| Town/City: | Wiltshire | Fax number: | |
| Country: | United Kingdom | Email address: | |
| Postcode: | SP1 2SA | | [redacted] |

## 3. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

Third Floor:-
- addition of 1no. new 30-mins FR rated Cross-Corridor door, frame & 'nib' partition ( required by the Building Inspector ).
- replacement of 3no. existing Bedroom doors with new 30-mins FR rated doors ( required by the Building Inspector ).
- replacement of 1no. existing fully-glazed, small pane door between Corridor & Stairwell, to match new Cross-Corridor door described above.
- all these works are a 'follow-on' to previous Full Planning & Listed Buildings Approvals ref: AB/22/16/PL and AB/23/16/L.

Ground Floor 'Town Bar':-
- permission to paint existing 1970's era veneer-faced ply panelling to walls.
- apply new tiled wall facing to existing 1970's era course stone surround to fireplace & replace mantle shelf.

## 3. Description of Proposed Works

Has the development or work(s) already started? ○ Yes ◉ No

## 4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 22 Suffix:

House name: Norfolk Arms Hotel

Street address: High Street

West Sussex

Town/City: Arundel

Postcode: BN18 9AB

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 501884

Northing: 107122

Description:

## 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ◉ Yes ○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Ms First name: Clare Surname: Dales

Reference: Site visit and discussions

Date (DD/MM/YYYY): 31/01/2018 (Must be pre-application submission)

Details of the pre-application advice received:

Third Floor - proposed new door & replacement doors discussed during site visit & existing condemned doors inspected - no objections or concerns raised.
Ground Floor 'Town Bar' - proposed paint to existing wall panelling discussed during site visit & existing 1970's era finishes inspected - no objections or concerns raised.
Ground Floor 'Town bar' - proposed facing to existing fireplace surround discussed by e-mail after site visit - intrusive work would not be supported, hence proposal to retain existing stonework surround and apply new tiled finish on top of existing - existing mantle shelf would be replaced on 'like for like' basis.

## 6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Are there any new public roads to be provided within the site? ○ Yes ◉ No

Are there any new public rights of way to be provided within or adjacent to the site? ○ Yes ◉ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ○ Yes ◉ No

## 7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? ○ Yes ◉ No

Have arrangements been made for the separate storage and collection of recyclable waste? ○ Yes ◉ No

## 8. Authority Employee/Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

## 9. Demolition

Does the proposal include total or partial demolition of a listed building? ○ Yes ◉ No

## 10. Listed building alterations

Do the proposed works include alterations to a listed building? ◉ Yes ○ No

If Yes, will there be works to the interior of the building? ◉ Yes ○ No

Will there be works to the exterior of the building? ○ Yes ◉ No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ◉ Yes ○ No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ○ Yes ◉ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/ drawing(s).

State references for these plan(s)/drawing(s):

329-30 Proposed Part GA Ground Floor Plan
329-31 Proposed GA Third Floor Plan
329-32 Proposed Third Floor Doors elevations
329-33 Proposed Ground Floor 'Town Bar Fireplace Surround
329 Design Access and Heritage Statement

## 11. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)? ○ Don't know ○ Grade I ◉ Grade II* ○ Grade II

Is it an ecclesiastical building? ○ Don't know ○ Yes ◉ No

## 12. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building? ○ Yes ◉ No

## 13. Vehicle Parking

No Vehicle Parking details were submitted for this application

## 14. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

**Boundary Treatments - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Ceiling - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Chimney - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**External Doors - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**External Walls - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Floors - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Internal Doors - description:**

Description of *existing* materials and finishes:

3no. Third Floor Bedroom doors - poor quality 2-panel timber doors found underneath hardboard facings - existing timbers sizes and damage resulting from earlier ironmongery replacements caused Building Inspector to advise that doors could not be upgraded to provide necessary fire-resistance.
1no. door between Third Floor Corridor & Stairwell - 10no. small glass panes, 'georgian-wired' fully-gazed timber door.

Description of *proposed* materials and finishes:

3no. Third Floor Bedroom replacement doors - new 30-mins fire-resistant timber doors in existing frames ( required by Building Inspector as part of conversion works approved previously ), with applied beadings to mimic 2-panel doors, all to match replacement doors elsewhere ( covered by previous approvals ).
3no. Third Floor En-Suite doors - new non fire-rated timber doors ( approved previously ), with applied beadings to match replacement Bedroom doors mentioned above.
1no. Third Floor Cross-Corridor new door & frame - 30-mins fire-resistant timber door & frame ( required by Building Inspector, additional to conversion works approved previously ) - semi-glazed door, with applied beadings around glazing & with applied beadings to form lower panel, to provide similar appearance to replacement Bedroom doors.
1no. Third Floor Corridor/Stairwell replacement door in existing frame - 30-mins fire-resistant semi-glazed timber door, with applied beadings around glazing & with applied beadings to form lower panel, to provide similar appearance to replacement Bedroom doors.

**Internal Walls - description:**

Description of *existing* materials and finishes:

Third Floor - not applicable.
Ground Floor 'Town Bar' - 1970's era timber veneer-faced ply wall panelling, with softwood battens covering panels joints & topped by moulded softwood picture-rail.

Description of *proposed* materials and finishes:

Third Floor - new timber studwork faced with plasterboard, skim coat plaster & decorations, to form 30-mins fire-resistant 'nib' partition in Corridor ( between new door & frame described elsewhere and existing external wall ), required by Building Inspector as part of conversion works approved previously.

## 14. Materials

Ground Floor 'Town Bar' - permission to paint existing veneer-faced ply wall panelling & picture rail - 'Farrow & Ball' colour ref: 'Studio Green 93'.

**Lighting - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Rainwater goods - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Roof covering - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Vehicle access and hard standing - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**Windows - description:**

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

**OTHER - description:**

Type of other material: 'Town Bar' Fireplace Surround

Description of *existing* materials and finishes:

Dark red/brown facing brickwork fireplace recess with 1970's era course-faced, large size random stonework fireplace surround, quarry tiled hearth & veneer-faced timber mantle shelf.

Description of *proposed* materials and finishes:

Existing fireplace recess & hearth to remain.
Existing stonework surround to remain, but to be covered over with new applied lime-based render & ceramic wall tiled finish - 150 x 75 x 6mm 'Retro Metro ref: Victorian Green' bevel edged tiles applied horizontally in stretcher-bond pattern.
Replacement, plain solid oak mantle shelf ( like for like basis ).

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? (•) Yes ( ) No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

329-30 Proposed Part GA Ground Floor Plan
329-31 Proposed GA Third Floor Plan
329-32 Proposed Third Floor Doors elevations
329-33 Proposed Ground Floor 'Town Bar Fireplace Surround
329 Design Access and Heritage Statement

## 15. Foul Sewage

Please state how foul sewage is to be disposed of:

| | | | | | |
|---|---|---|---|---|---|
| Mains sewer | ☑ | Package treatment plant | ☐ | Unknown | ☐ |
| Septic tank | ☐ | Cess pit | ☐ | Other | ☐ |

Are you proposing to connect to the existing drainage system? ( ) Yes (•) No ( ) Unknown

## 16. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.) ○ Yes ◉ No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ○ Yes ◉ No

Will the proposal increase the flood risk elsewhere? ○ Yes ◉ No

How will surface water be disposed of?

☐ Sustainable drainage system ☑ Main sewer ☐ Pond/lake

☐ Soakaway ☐ Existing watercourse

## 17. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

○ Yes, on the development site ○ Yes, on land adjacent to or near the proposed development ◉ No

b) Designated sites, important habitats or other biodiversity features

○ Yes, on the development site ○ Yes, on land adjacent to or near the proposed development ◉ No

c) Features of geological conservation importance

○ Yes, on the development site ○ Yes, on land adjacent to or near the proposed development ◉ No

## 18. Existing Use

Please describe the current use of the site:

Norfolk Arms Hotel

Is the site currently vacant? ○ Yes ◉ No

Does the proposal involve any of the following?
If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? ○ Yes ◉ No

Land where contamination is suspected for all or part of the site? ○ Yes ◉ No

A proposed use that would be particularly vulnerable to the presence of contamination? ○ Yes ◉ No

## 19. Trees and Hedges

Are there trees or hedges on the proposed development site? ○ Yes ◉ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ○ Yes ◉ No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

## 20. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ○ Yes ◉ No

## 21. Residential Units

Does your proposal include the gain or loss of residential units? ○ Yes ◉ No

**Market Housing - Proposed**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Proposed Market Housing Total

**Market Housing - Existing**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Existing Market Housing Total

**Social Rented Housing - Proposed**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Proposed Social Housing Total

**Social Rented Housing - Existing**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Existing Social Housing Total

**Intermediate Housing - Proposed**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Proposed Intermediate Housing Total

**Intermediate Housing - Existing**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

Existing Intermediate Housing Total

**Key Worker Housing - Proposed**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

**Key Worker Housing - Existing**

| | Number of bedrooms | | | | |
|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4+ | Unknown |
| Bedsits/Studios | | | | | |
| Cluster Flats | | | | | |
| Flats/Maisonettes | | | | | |
| Houses | | | | | |
| Live-Work Units | | | | | |
| Sheltered Housing | | | | | |
| Unknown | | | | | |

## 21. Residential Units

Proposed Key Worker Housing Total

Existing Key Worker Housing Total

## 22. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? (•) Yes ( ) No

| Use Class/type of use | Existing gross internal floorspace (square metres) | Gross internal floorspace to be lost by change of use or demolition (square metres) | Total gross new internal floorspace proposed (including changes of use) (square metres) | Net additional gross internal floorspace following development (square metres) |
|---|---|---|---|---|
| C1 - Hotels | 2,659 | 0 | 0 | 0 |
| Total | 2,659 | 0 | 0 | 0 |

For hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

| Use Class/types of use | Existing rooms to be lost by change of use or demolition | Total rooms proposed (including changes of use) | Net additional rooms |
|---|---|---|---|
| C1 - Hotels | | | |

## 23. Employment

No Employment details were submitted for this application

## 24. Hours of Opening

No Hours of Opening details were submitted for this application

## 25. Site Area

What is the site area? 2,470.00 sq.metres

## 26. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Not applicable

Is the proposal for a waste management development? ( ) Yes (•) No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

## 27. Hazardous Substances

Is any hazardous waste involved in the proposal? ( ) Yes (•) No

**A. Toxic substances**

Amount held on site

Tonne(s)

## 27. Hazardous Substances

**B. Highly reactive/explosive substances** | Amount held on site | Tonne(s)

**C. Flammable substances (unless specifically named in parts A and B)** | Amount held on site | Tonne(s)

## 28. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? (•) Yes ( ) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

( ) The agent ( ) The applicant (•) Other person

If Other has been selected, please provide:

Title: Mrs First name: Nicky Dibben Surname: ( Hotel Manager )

Telephone number: [redacted]

Email Address: [redacted]

## 29. Certificates (Certificate A)

**Certificate of Ownership - Certificate A**
**Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding *("agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act).*

Title: Mr First name: Anthony Surname: Chubb

Person role: AGENT Declaration date: 27/02/2018 [x] Declaration made

## 30. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. [x] Date 27/02/2018