



Mr A W Rogers
40 Dawn Crescent
Upper Beeding
West Sussex
BN44 3WH

Dear Mr Rogers

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

**Our Ref: AB/121/11/
Your Ref:**

Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445
29th November 2011

**The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)**

**New dwelling in garden & partial demolition of a single storey building. Amendment to previous approval AB/27/09/
55-57 High Street Arundel**

Thank you for your recent application which I received on 25th November 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a revised block/site plan clearly showing the section of building to be demolished.

Please provide 1 electronic or 3 paper copies of a revised proposed first floor plan. The window (bedroom 1) does not accord with the elevations. It is shown on the north west and south east elevations, but this is not reflected on the floor plan. Please amend.

Please provide 1 electronic or 3 paper copies of existing and proposed elevations/floor plans to show the proposed work to the existing building.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 13th December 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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