

Ms Suzanne Ellis
8 Mount Pleasant
Arundel
BN18 9BD

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AB/11/22/CLP
Your Ref:
Date: 2nd February 2022

Dear Ms Ellis,

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015 - Article 39**

Lawful Development Certificate for a Proposed Use or Development

Development: Lawful development certificate for proposed:
• Replace existing front door with new hardwood timber frame and door
• Change glazing on entrance hallway window from single glazing to conservation grade double glazing to match existing
• Infill north east elevation side door and side light with brickwork, mortar and flint work to match existing
• Replace ground floor north west elevation window with fully glazed timber doorway onto garden. Frame and glazing to match existing
• New window on north west elevation. Materials to match existing on the building
• Replace damaged stone cill to ground floor east elevation sitting room window with matching new cill
• Replace existing concrete hard standings to east, north and west sides of the building with mixture of paving and stone aggregates
• Alteration of dwarf brick wall to east side of property running east to west from building to pavement
• Change Angmering/Norfolk woodwork colours to white satin paint colour
• New soft landscaping to front and rear

Location: 8 Mount Pleasant Arundel BN18 9BD

Thank you for your recent application which I received on 31st January 2022. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

The Planning Statement refers to Existing and Proposed Floor Plans and Elevations, but these have not been received. Please submit as a PDF.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it directly to us at: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **16th February 2022** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to extend the time scale.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>