

Nicola Moore

From: Kimberly Ward <[REDACTED]>
Sent: 19 February 2021 13:15
To: Nicola Moore
Subject: Re: Kimberly Ward 1 Tarrant Street
Attachments: Land PDF.pdf; 1Tarrant Square Existing PDF.pdf; 1Tarrant Square Proposed PDF.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Nicola,

I have attached the changes that I think you need. We do not have any previous applications in our possession as it was done by previous tenants. What is the fee if we can not obtain these? We plan to use this for a cafe with a very small amount of retail. Thank you for your help with this.

Kimberly Ward

On Fri, Feb 19, 2021 at 11:22 AM Nicola Moore [REDACTED] wrote:

Hi Kimberley

With reference to your email below and the attached photos, I have attached a copy of the Validation Requirements. Please see my notes below regarding what is required:

Location Plan – this appears to be okay, however I am unable to accept it in the current format, please send as a PDF file.

Floor Plans – the floor plans should be clearly labelled existing, and submitted as a PDF. Proposed floor plans are required to show the layout including the proposed café.

Elevations – as there are no external changes, you can submit one plan clearly labelled existing and proposed.

Fee – you have ticked that an exemption has been applied. Please provide details of previous applications to confirm the exemption.

Please also clarify if the shop is to be used solely as a café or a shop and café.

Kind Regards

Nicky Moore