



Tunmore Design & Build
Hollyacre
2 Toddington Lane
Littlehampton
West Sussex
BN17 7PP

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AB/118/12/L
Your Ref:

Please ask for:
Miss C Burrows
extn 37459

Dear Mr T Tunmore

18th October 2012

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as amended)
Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building

Development Application for Listed Building consent for conversion of loft to form bedroom and ensuite together with 3no. velux windows and demolition of conservatory with extension and alterations to form kitchen/family room, utility and cloakroom

Location The Old Bakehouse 27 King Street Arundel

Thank you for your recent application which I received on 8th October 2012. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of a revised location plan with the site edged in red in accordance with the guidance notes available on our website detailed below (click on National List). ✓

Please submit 1 electronic or 3 paper copies of a Design and Access Statement in accordance with the guidance notes available on our website detailed below (click on National List). ✓

Please submit 1 electronic or 3 paper copies of a Heritage Statement in accordance with the guidance notes available on our website detailed below (click on Local List). ✓

Please submit 1 electronic or 3 paper copies of a Structural Survey in accordance with the guidance notes available on our website detailed below (click on Local List). ✓

Please note the amended description.

Please provide the above by **25th October 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

pincag

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration