

## Nicola Moore

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**From:** Richard Stefanski [REDACTED]  
**Sent:** 30 October 2020 10:55  
**To:** Nicola Moore  
**Subject:** RE: PP-09189797 - 2 Riverside House  
**Attachments:** 1458 form061\_prior-approval\_additional-storeys-on-dwellinghouse.pdf

Morning Nicky

See attached.

Any problems do call.

Thank you

Richard

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**From:** Nicola Moore [REDACTED]  
**Sent:** Friday, October 30, 2020 8:57 AM  
**To:** Richard Stefanski [REDACTED]  
**Subject:** RE: PP-09189797 - 2 Riverside House

Hi Richard

The form isn't currently on the Planning Portal it is on our website. Please click on the link below:

[https://ecab.planningportal.co.uk/uploads/1app/forms/form061\\_prior-approval\\_additional-storeys-on-dwellinghouse.pdf](https://ecab.planningportal.co.uk/uploads/1app/forms/form061_prior-approval_additional-storeys-on-dwellinghouse.pdf)

Once completed please forward to my email address.

Kind Regards

Nicky

**Nicky Moore**  
Technical Support Assistant, Planning



Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF  
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**From:** Richard Stefanski [REDACTED]  
**Sent:** 30 October 2020 08:51  
**To:** Nicola Moore [REDACTED]

**Cc:** Andrei Stegarescu, JJR Designs <[REDACTED]>  
**Subject:** RE: PP-09189797 - 2 Riverside House

Hello Nicky

Thank you for your email.

My apologies, yes this should be an application to determine if prior approval is required for the enlargement of the dwelling. Is the prior approval form accessible through the planning portal?

Regards

Richard

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**From:** Nicola Moore <[REDACTED]>  
**Sent:** Friday, October 30, 2020 8:46 AM  
**To:** Richard Stefanski <[REDACTED]>  
**Subject:** PP-09189797 - 2 Riverside House

Dear Mr Stefanski

We have received the above Lawful Development Certificate application for Proposed additional 2 storeys. Please can you confirm the correct form has been completed, or if it should have been an: Application to determine if prior approval is required for a proposed: Enlargement of a dwellinghouse by construction of additional storeys.

Kind Regards

Nicky Moore

**Nicky Moore**  
Technical Support Assistant, Planning



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