

## Karen Parsons

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**From:** David Easton  
**Sent:** 01 November 2017 15:56  
**To:** Karen Parsons  
**Subject:** RE: DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

Hi Karen,

Date is the 2<sup>nd</sup> November as confirmed by the applicant. Not sure what happened there.

Regards,  
David

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**From:** Karen Parsons  
**Sent:** 01 November 2017 15:55  
**To:** David Easton  
**Subject:** RE: DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

David,

Please can you just clarify the agreed date for this EoT.

Thank you

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**From:** David Easton  
**Sent:** 30 October 2017 11:45  
**To:** Karen Parsons  
**Cc:** Nicola Spencer  
**Subject:** FW: DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

Extension of time agreement

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**From:** Office - Holland Architecture [REDACTED]  
**Sent:** 30 October 2017 11:44  
**To:** David Easton  
**Cc:** Charlie Waring  
**Subject:** RE: DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

Dear Mr Easton

Thank-you for your message and we very much appreciate your response at such a difficult time. Assuming that that the decision date is the 2<sup>nd</sup> November 2017-that would be fine.  
We look forward to hearing from you.

With Kind Regards.

Victoria Holland  
Director



71 Peppering High Barn  
Burpham  
West Sussex  
BN18 9RT

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**From:** David Easton [<mailto:David.Easton@arun.gov.uk>]

**Sent:** 30 October 2017 09:57

**To:** Office - Holland Architecture [REDACTED]

**Subject:** RE: DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

Dear Ms Huggins,

As advised by my out of office I was unfortunately out of the office at short notice last week due to a family emergency. In my absence there was unfortunately no one to take on my caseload due to staff shortages at this time.

A temporary Conservation Officer has started at the Council but has only been in the office 2 days and having undertaken induction and introductions to the IT system has not been able to provide comments on all applications which are currently awaiting Conservation/Listed Building comments. The new Conservation Officer is in on Tuesday and Wednesday this week and as such I won't be able to speak with her until tomorrow.

I would hope that following discussions I will be able to prepare a recommendation report and have a decision issued by the **2<sup>nd</sup> September 2017** at the very latest. Therefore, I would be grateful if you would confirm that this additional extension of time is acceptable. I can only apologise for the further delay in the determination of this application but a decision will be issued by the **2<sup>nd</sup> September**.

Yours Sincerely,  
David Easton

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David Easton MSc | Senior Planning Officer, Arun District Council | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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Visit Arun's web site at [www.arun.gov.uk](http://www.arun.gov.uk).



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**From:** Office - Holland Architecture [REDACTED]

**Sent:** 27 October 2017 14:50

**To:** Planning

**Subject:** FW: DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

Dear Planning Team,

I cannot seem to get a response either by email or phone in regard to our application which has already been delayed and the latest date for a decision was today. Could someone respond to the email below as I realise that David is not available due to a family emergency, however he did advise us that there would be a new Conservation Officer who would be making the final comments on this application who should be available to let us know the final decision.

With kind regards,

Ann-Marie Huggins  
Studio Manager



[REDACTED]  
71 Peppering High Barn  
Burpham  
West Sussex  
BN18 9PN

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**From:** Office - Holland Architecture

**Sent:** 27 October 2017 12:13

**To:** David Easton <[David.Easton@arun.gov.uk](mailto:David.Easton@arun.gov.uk)>

**Cc:** Victoria Holland [REDACTED] Holland Architecture

**Subject:** DEADLINE TODAY FOR : AB/111/17/HH - 77 Maltravers Street, Arundel

Dear David,

I hope you are well and that the new Conservation Officer started at the Council on the 20<sup>th</sup> October as per your previous correspondence. We are expecting a comment and a decision will be issued today. Can you confirm this?

Also do let us know and who the new Conservation Officer is so we can liaise directly with her.

Many thanks

With kind regards,

Ann-Marie Huggins  
Studio Manager



[REDACTED]  
71 Peppering High Barn  
Burpham  
West Sussex  
BN18 9RT

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**From:** Holland Architecture  
**Sent:** 13 October 2017 09:52  
**To:** David Easton <[David.Easton@arun.gov.uk](mailto:David.Easton@arun.gov.uk)>  
**Cc:** Victoria Holland [REDACTED]; Office - Holland Architecture  
[REDACTED]  
**Subject:** RE: AB/111/17/HH - 77 Maltravers Street, Arundel

Dear David Easton

**RE: AB/111/17/HH - 77 Maltravers Street, Arundel**

Thank you for your email.

I write on behalf of Victoria Holland and our client at 77 Maltravers Street to confirm that we are happy with the extension of time until the 27<sup>th</sup> October 2017.

If we can be of any further assistance regarding this application, please do not hesitate to contact us.

With Kind Regards,

Steinunn Eik Egilsdottir  
Architect



[REDACTED]  
71 Peppering High Barn  
Burpham

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**From:** David Easton [mailto:David.Easton@arun.gov.uk]

**Sent:** 12 October 2017 14:47

**To:** Office - Holland Architecture [REDACTED]

**Subject:** AB/111/17/HH - 77 Maltravers Street, Arundel

Dear Ms Holland,

I write in relation to the above application for which I am the case officer. Unfortunately, the LPA are currently without a Conservation Officer or Listed Buildings advisor and as such we are still awaiting comments in relation to the impact of the proposal upon the setting of the Listed Building. The new Conservation Officer is due to start at the Council on the 20<sup>th</sup> October and it is hoped that comment can be received and a decision issued by the 27<sup>th</sup> October 2017. Therefore, I would be grateful if you would provide written confirmation of your agreement to an extension of time until the **27<sup>th</sup> October 2017**.

I apologise for the delay in the determination of this application but please do not hesitate to contact me should you have any further questions. I have also spoken with Arundel Town Council who are due to consider this application at their next Environment and Planning Meeting on the 19<sup>th</sup> October 2017.

Yours Sincerely,  
David Easton

David Easton MSc | Senior Planning Officer, [Arun District Council](#) | Location: First Floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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