

Recommendation Report

Application No.

AB/107/11

Committee ☐

: Date

Delegated ☒

Recommend Permission ☒

Recommend Refusal ☐

	Date	Signature
Prepared by Case Officer	22/12	
Agreed by Team Leader	24/12	
Agreed by H.O.P.S / P.C.M. (if required)		
Committee Plans		

Comments:



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr A Borley
10 Castle Gardens
London Road
Arundel
West Sussex
BN18 9AX

Your Ref:
Our Ref : AB/107/11/
Please ask for:
Mr J Smith
[REDACTED]

9th November 2011

Dear Mr Borley

The Town and Country Planning Act 1990 (as amended)

Removal of existing stables and stores and erection of 7No. single storey guest lodges with associated parking and site works.

Priory Farm Cottage 60 Priory Lane Tortington Arundel BN18 0BG

Receipt No P88435	Amount: £ 2,680.00	VAT Number 193 5586 24
		TOTAL PAID: £ 2,680.00

Thank you for your recent planning application, which was accepted as a valid application on 7th November 2011. It is being dealt with by Mr J Smith who will be able to help you by telephone, should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 8th December 2011 which is the end of the advertising period.

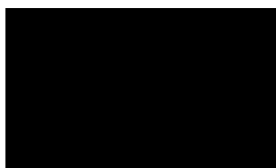
If you have not received a decision by 2nd January 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

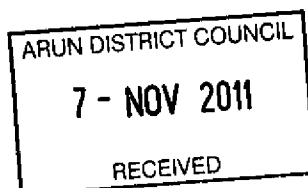
Please do not hesitate to contact us if you have any queries.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF



ANDREW
BORLEY

A r c h i t e c t

10 Castle Gardens
London Road
Arundel
West Sussex
BN18 9AX

Tel/Fax: 01903 884727

Attention: Miss K Garner

4 November 2011

Dear Sir/Madam,

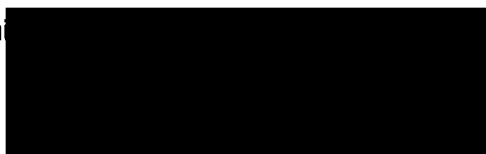
PRIORY FARM COTTAGE, TORTINGTON, ARUNDEL
7 No. Guest Lodges for Short Holiday Letting
Application No. AB/107/11/

Thank you for your letter dated 2 November 2011 in connection with the above.
In response please find enclosed 4 No. copies of amended drawing No's
A911/04 rev C and A911/05 rev A. I would be grateful if you would substitute these
drawings for those currently in your possession.

The Proposed Site Plan A911 /04 rev C now indicates the refuse and recycling facility
for each holiday lodge and the Plan and Elevation for Guest Lodge 1 now illustrates
additional detail of proposed bin storage facilities. Wheeled bins will facilitate easy
collection.

I trust that the enclosed is acceptable and please do not hesitate to contact me
should you require additional information.

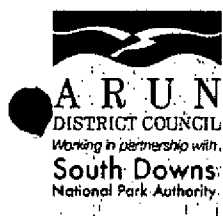
Yours faithfully



Andrew Borley RIBA

cc Mr & Mrs A Thomson
Mr P Scragg, Northgates

Andrew Borley BSc (Hons) Dip Arch RIBA



Mr A Borley
10 Castle Gardens
London Road
Arundel
West Sussex
BN18 9AX

Dear Mr Borley

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AB/107/11/
Your Ref:

Please ask for:

Miss K Garner

01903 737500

2nd November 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Removal of existing stables and stores and erection of 7No. single storey guest lodges with associated parking and site works.

Priory Farm Cottage 60 Priory Lane Tortington Arundel

Thank you for your recent application which I received on 28th October 2011. It is being dealt with by Miss K Garner who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit a Bin Storage/Collection statement or amend the proposed site/block plan to include the details of the bin storage for every holiday lodge.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 15th November 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

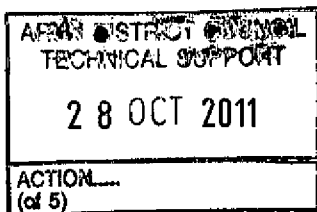


Kari Roberts
Assistant Director Planning Services &
Housing Strategy

pmac42

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

26 October 2011



Jms
**ANDREW
BORLEY**

A r c h i t e c t

10 Castle Gardens
London Road
Arundel
West Sussex
BN18 9AX

Tel/Fax: 01903 884727

Dear Sirs,

**PRIORY FARM COTTAGE, TORTINGTON, ARUNDEL
7 No. Guest Lodges for Short Holiday Letting**

Please find enclosed Planning Application for 7 No. Guest Lodges for Short Holiday Letting within the grounds of the above property.
The following material is enclosed:-

- 4 No. copies Planning Application forms with attendant certificates
(Certificate A & Agricultural Holdings)
- 4 No. copies of a Design and Access Statement dated October 2011.
- 4 No. copies of the following drawings describing the development viz:-
 - A911/01 Location Plan
 - A911/02 Existing Layout Plan
 - A911/03 Existing Site Plan
 - A911/04 rev B Proposed Site Plan
 - A911/05 Plan & Elevation Guest Lodge 1
 - A911/06 rev A Plan Guest Lodges 2 & 3
 - A911/07 rev A Elevations Guest Lodges 2 & 3
 - A911/08 rev A Plan & Elevations Guest Lodge 4
 - A911/09 rev A Plan & Elevations Guest Lodge 5
 - A911/10 rev A Plan & Elevations Guest Lodges 6 & 7
 - A911/11 rev A Proposed Site Section A-A
 - A911/12 rev A Proposed Site Section B-B
 - A911/13 Existing Site Section C-C
 - A911/14 Existing Site Section D-D

I trust that the enclosed is acceptable and please do not hesitate to contact me should you require additional information.

Kind regards
Yours faithfully

Andrew Borley RIBA

cc Mr & Mrs A Thomson
Mr P Scragg, Northgates

Andrew Borley BSc (Hons) Dip Arch RIBA