

SITE NOTICES

At the time of the officer's site visit a notice was satisfactorily posted as follows:-

DATE OF SITE VISIT	TIME	LOCATION OF NOTICE

At the time of the officer's site visit on the 27/10/11 at 11:15 a satisfactory notice was not posted. Therefore, the officer posted relevant notices as follows:-

DATE OF SITE VISIT	TIME	LOCATION OF NOTICE
27/10/11	11:15	On road sign to front of site

.....
Officer's Signature

Recommendation Report

Application No. AB/100/11/L

Committee ☐ : Date _____

Delegated ☒

Recommend Permission ☐

Recommend Refusal ☒

	Date	Signature
Prepared by Case Officer	6/12/11	
Agreed by Team Leader	8/12/11	
Agreed by H.O.P.S / P.C.M. (if required)		
Committee Plans		

Comments:

SITE VISIT DETAILS

ADDRESS:

TOPOGRAPHY:

TREES:

BOUNDARY TREATMENT:

SITE CHARACTERISTICS:

Storeys: 1/ 2/ 3

Semi-/ Detached/ Terraced

Walls:

Roof:

Other:

CHARACTER OF LOCALITY:

Residential/ Rural

In Road/ Residential Road/ Cul-de-sac

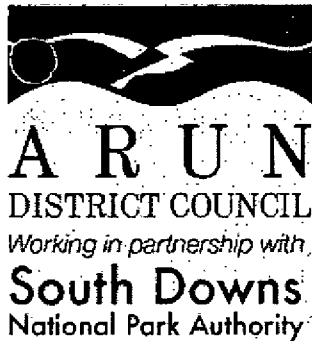
Number of Dwellings:

Number of Plots:

Neighbouring windows:

46267
46299

Thursday
9:30am



Andrew Fuller Associates
Norton studio
School Lane
Arundel
West Sussex
BN18 9DR

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref: 11395

Our Ref: AB/100/11/L

Please ask for: Mr P Cleveland
01903 737500 Ext 37370

26th October 2011

Dear Sir/Madam

Planning (Listed Buildings and Conservation Areas) Act 1990

Application for Listed Building Consent to create new opening in wall between kitchen & living room
Newburgh House School Lane Arundel BN18 9DR

Thank you for your recent application, which was accepted as valid on 20th October 2011. It is being dealt with by Mr P Cleveland who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 24th November 2011 which is the end of the advertising period.

If you have not received a decision by 15th December 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Planning (Listed Building and Conservation Areas) Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

PMAC11

Siobhan Honney-Bayes

From: David Fuller [REDACTED]
Sent: 20 October 2011 09:17
To: Siobhan Honney-Bayes
Subject: Newburgh House, Arundel - Ref. No. AB/100/11/L
Attachments: 11395_03A Location & Block Plan.pdf; ATT93430.htm; Validation Form.pdf; ATT93431.htm; Heritage Statement.doc; ATT93432.htm; unknown.jpg; ATT93433.htm

Dear Mrs Honney-Bayes,

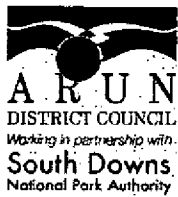
I attach:

- 1) A revised location and block plan, highlighting the proposed works as requested.
- 2) A revised validation checklist as discussed.
- 3) A heritage statement as requested.

Please could you confirm this information is sufficient when coupled with the initial information sent to validate the application.

Kind Regards

David Fuller



Andrew Fuller Associates
Norton studio
School Lane
Arundel
West Sussex
BN18 9DR

Dear Sir/Madam

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AB/100/11/L
Your Ref:

Please ask for:
Mrs S Honney-Bayes
01903 737500 Ext 37445

18th October 2011

**Planning (Listed Buildings and Conservation Areas) Act 1990
Town and Country Planning Development Management Procedure Order 2010 (as amended)**

**Application for Listed Building Consent to create new opening in wall between kitchen & living room
Newburgh House School Lane Arundel**

Thank you for your recent application which I received on 14th October 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a revised location & block plan (drawing no. 11395/03) correctly labelled. The location plan is marked 'block plan' and the block plan is marked 'location plan'. Please also show the position of the proposed works clearly highlighted.

Please submit 1 electronic or 3 paper copies of a Heritage Statement in accordance with the guidance notes available on our website detailed below (click on Local List).

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Miscellaneous - Listed building application to alter, extend or demolish - and click on Checklist). The incorrect checklist was completed for this type of application.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 1st November 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours faithfully

pmac42



SKL

ARUN DISTRICT COUNCIL

14 OCT 2011

RECEIVED

Chartered Surveyors - Architectural Design - Town Planning

NORTON STUDIO • SCHOOL LANE • ARUNDEL • WEST SUSSEX • BN18 9DR

tel: 01903 885444 fax: 08721 153339 www.andrewfuller.co.uk

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

For the attention of Planning

With Compliments

Newburgh House, School Lane, Arundel

AF Ref. 11395

Please find enclosed an application for listed building consent.



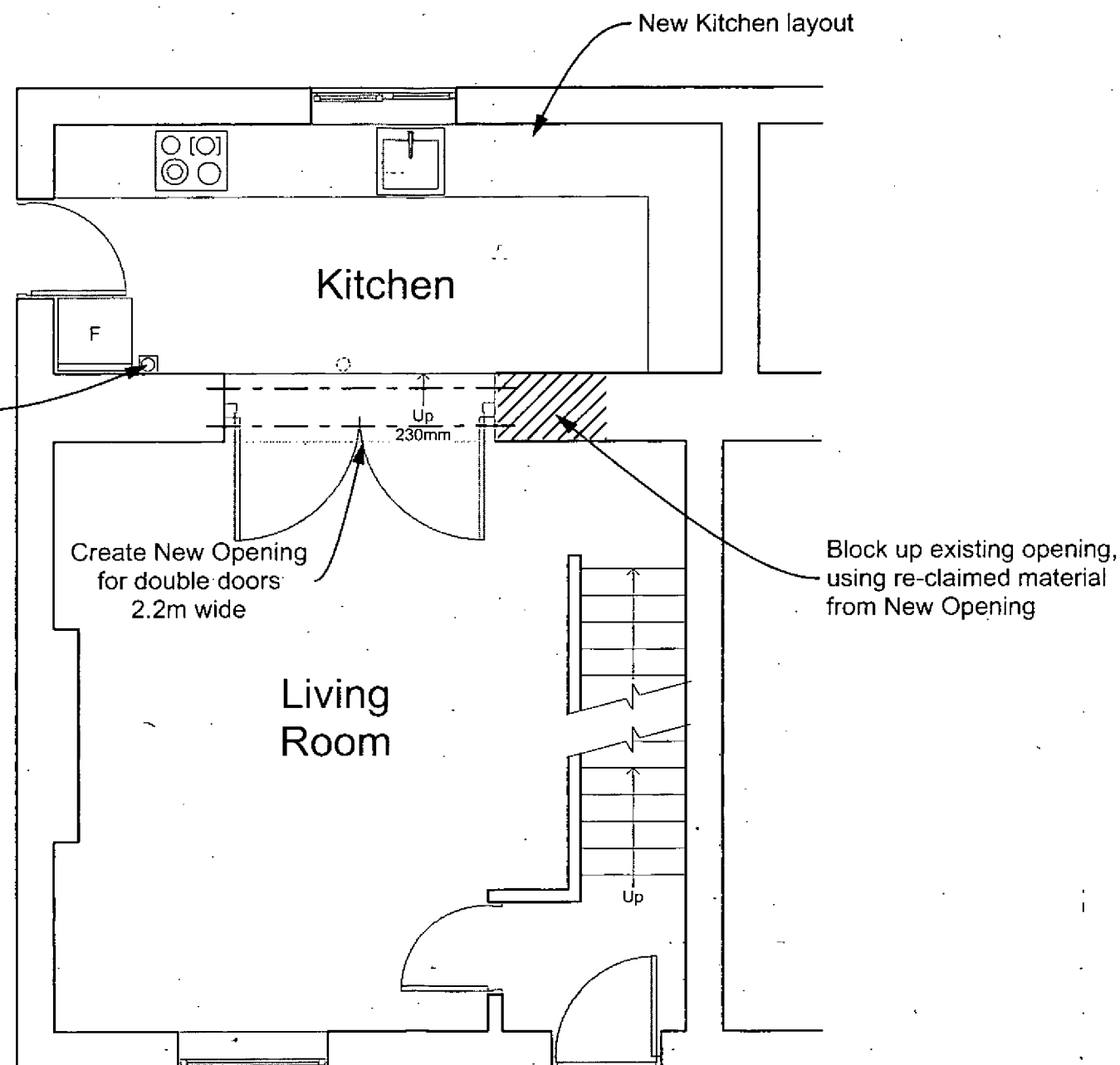
Discussed with Ian Wightman
 - Agreed reduction to opening
 would overcome the previous
 objection, subject to door/opening
 details being acceptable
 I have advised Mr Fuller of this
 response. Peter Cleveland
 14/12/11

Note:

New opening for doors
 $2.2 \times 1.9 = 4.18 \text{ SqM}$

Door blocked up
 $0.95 \times 1.98 = 1.89 \text{ SqM}$

Therefore increase in opening
 $= 2.29 \text{ SqM}$



Ground Floor

Revisions
 A Dec 11
 Altered New Opening width,
 General Update



Chartered Surveyors

Norton Studio, School Lane
 Arundel, West Sussex
 BN18 9DR

tel: 01903 885444

fax: 01903 883111

email: mail@andrewfuller.co.uk
 www.andrewfuller.co.uk



Job Title

Newburgh House

Client

Dr & Mrs A Napier

Drawing Name

Proposed Plan

Drawing Status

Planning

Drawn by DF

Date Oct 11

Checked by

Date

Drawing Scale

1:50 at A3

Drawing No

Status

Revision

11395/ 02

A